Solano Community College

Strategic Plan Tracking

1. Foster Excellence in Learning

The plan below represents the work to be completed by 13 units contributing to 1. Foster Excellence in Learning . This section includes 48 projects and 112 activities as broken down below.

		Overdue	Current	Complete	Future Activity
1. Foster Excellence in Learning	1.1 Student Learning Environment	1	5	11	31
	1.2 Teaching Environment		1	5	8
	1.3 Student Performance	3	10	11	26
Total		4	16	27	65

1.1 Student Learning Environment			Spring 2014	Summer 2014	* Fall 2014	Spring 2015	Summer 2015	Fall 2015	Spring 2016	Fall 2016	Spring 2017	Fall 2018
	Childrens Program	Full inclusion program			100% 1							
	DSP	Upgrade to Universal license for Kurzweil and Zoom Text				50% 2						
	Education Master Plan	Address an assessed need for a full-time, multidisciplinary			0% 1							
		Chemistry Full Time Faculty Replacement			0% 2	0% 3						
		Focus on student professional development for Art				0% 2		0% 1				
		Incorporate new technology into curriculum	0% 1		0% 1							
		Increase multicultural course offerings in Art				0% 1	0% 1					
		Increase security features in 1300 building;				0% 3						
		Increase storage capacity in 1300 building				0% 1						
	IT	Campus Wide Network Infrastructure		100% 1	100% 2	0% 1	0% 1					
		Webrarian & Virtual Drop in Labs			50% 2	0% 1		0% 1	0% 1			
	Library	Access: Collections: Books				0% 1		0% 1		0% 1		

SOLANO
COMMUNITY COLLEGE

			Spring 2014	Summer 2014	*Fall 2014	Spring 2015	Summer 2015	Fall 2015	Spring 2016	Fall 2016	Spring 2017	Fall 2018
1.1 Student Learning Environment	Library	Access: VDI at the Information Commons						0% 1				
		Access: Collections: Databases	100% 1			0% 3						
		Access: Textbook Reserves			100% 1							
		Access: Website	100% 1			0% 1						
	President's Office	Enrollment Management	100% 1			0% 3		0% 1				
	Umoja	Umoja Office Positions	100% 1						0% 1			
1.2 Teaching Environment	Education Master Plan	CDFS Faculty Resource Guide				0% 1						
	HR	EEO Plan			100% 2							
		On-line Sexual Harrassment, Discrimination and	100% 1	100% 1								
	IT	Shared Learning Technology			0% 1	0% 2	0% 1	0% 1				
	Umoja	Training and Development	100% 1						0% 1			0% 2
1.3 Student Performance	CalWorks	SCC CalWORKs training			0% 3							
	Counseling	Online Access to Student Ed Plans	0% 1	0% 1								

SOLANO
COMMUNITY COLLEGE

			Spring 2014	Summer 2014	*Fall 2014	Spring 2015	Summer 2015	Fall 2015	Spring 2016	Fall 2016	Spring 2017	Fall 2018
1.3 Student Performance	DSP	Hire a DSP Counselor/LD Specialist							0% 1			
		Hire Alt Media Specialist				0% 1						
		New Adaptive Computer Sofware Application Course				0% 1						
	Education Master Plan	Continue to promote cross-discipline/cross-media experiences			0% 2							
		Emphasize reading and writing across artistic disciplines						0% 2				
		Emphasize visual literacy	0% 1		0% 1			0% 1				
		Program Level Assessments for AS-T in ECE			0% 3							
	Library	Access: Vacaville Center Library	100% 1					0% 2				
		Service: Circulation Desk	100% 1									
	Student Equity Plan 2013-2018	Conduct Degree Audits						0% 1				
		Develop Declaration of Major Requirement	100% 1									
		Enhance Staff and Faculty Development										0% 1
		Implement Student Education Plan Requirement	100% 1									

SOLANO
COMMUNITY COLLEGE

1.3 Student Performance	Student Equity Plan 2013-2018		Spring 2014	Summer 2014	* Fall 2014	Spring 2015	Summer 2015	Fall 2015	Spring 2016	Fall 2016	Spring 2017	Fall 2018
		Implement Student Success Initiative			100% 1							
		Promote Degree Completion			100% 1							
		Student Equity Plan 2014-17: COURSE COMPLETION				0% 2			0% 2		0% 1	
		Student Equity Plan 2014-17: DEGREE AND CERTIFICATE				0% 2			0% 1		0% 1	
		Support for Retention Programs										0% 1
	Tutoring	High Need Courses			0% 1	0% 1		0% 1	0% 2	0% 1		
	Umoja	Curriculum Enhancement	100% 1			50% 2						
	Vacaville Center	Library Services	100% 1									
		Travis AFB Expansion			100% 1							
		Tutoring and Learning Lab Support			100% 1							

SOLANO
COMMUNITY COLLEGE

Activity Status Chart: 1. Foster Excellence in Learning

Project Activities
For 1. Foster Excellence in Learning
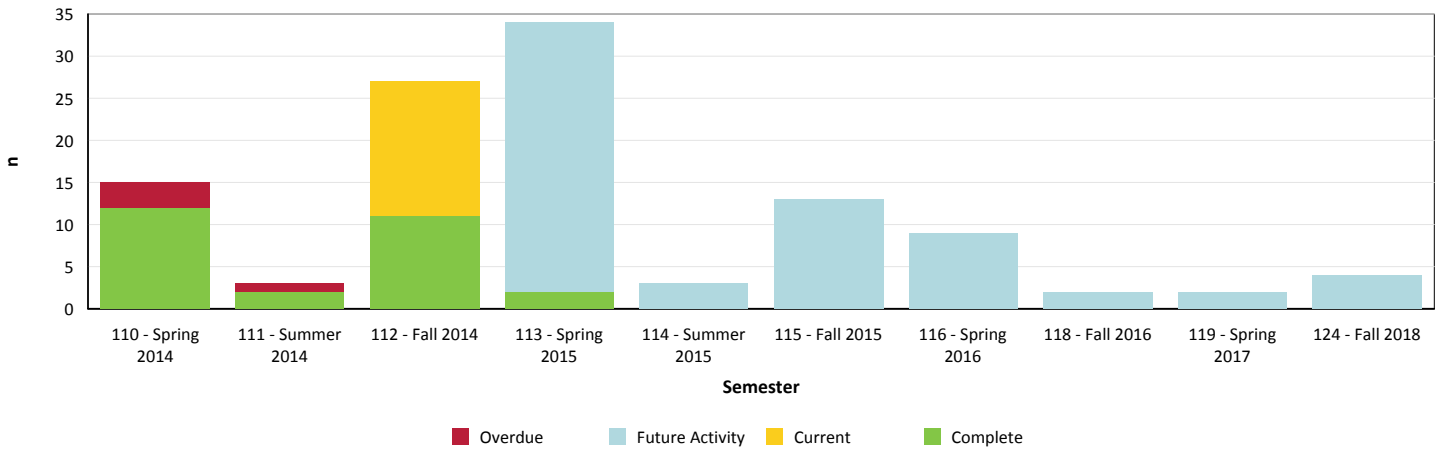
1.1 Student Learning Environment

Childrens Program

Last Program Review on:Fall 2014

Christie Speck

Project: Full inclusion program (1.1 Student Learning Environment)		Awaiting Evaluation
		% Complete: **100%**

Deadline	Activity	
Fall 2014	Classroom management practices will be introduced	Complete

DSP

Last Program Review on:No Program Review

Jocelyn Mouton

Project: Upgrade to Universal license for Kurzweil and Zoom Text (1.1 Student Learning Environment)		Incomplete
		% Complete: **50%**

Deadline	Activity	
Spring 2015	Order Software	Complete
Spring 2015	Install Sofware	Future Activity

Review of data and observatron by Alt media Spedcialis and DSP staff

Education Master Plan

Last Program Review on:No Program Review

Diane White

Project: Address an assessed need for a full-time, multidisciplinary computer lab tech position (1.1 Student Learning Environment)		Incomplete
		% Complete: **0%**

Deadline	Activity	
Fall 2014	Create a strategic proposal	Current

Project: Chemistry Full Time Faculty Replacement (1.1 Student Learning Environment)		Incomplete
		% Complete: **0%**

Deadline	Activity	
Fall 2014	Gather the data for the hiring request	Current
Fall 2014	Submit hiring request to dean and administration	Current
Spring 2015	Create hiring committee	Future Activity
Spring 2015	First Interviews	Future Activity
Spring 2015	Complete hiring process	Future Activity

Fall 2014

Project: Focus on student professional development for Art students (1.1 Student Learning Environment)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2015	Create a calendar	Future Activity
Spring 2015	Use portfolio reviews	Future Activity
Fall 2015	Have at least one visiting artist lecture, workshop, and/or studio visit offered each semester	Future Activity

Project: Incorporate new technology into curriculum (1.1 Student Learning Environment)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2014	New technology is being used in Geology	Overdue
Fall 2014	New Google Earth lab	Current

Project: Increase multicultural course offerings in Art (1.1 Student Learning Environment)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2015	Include readings and assignments	Future Activity
Summer 2015	Hire adjunct art history instructor(s)	Future Activity

Art 003A and Art 003B are now active courses; Art 003B will be offered in Spring 2015. The field trip to view Diego Rivera's murals was made in Summer 2013, and will be a regular activity in future Art 030B classes. In addition to Art 012 (Diverse Artists), which focuses on multiculturalism in American art, readings and assignments in Art 002 (survey of Western art history) have been updated to include multicultural components.

Project: Increase security features in 1300 building; (1.1 Student Learning Environment)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2015	Purchase security camera for gallery.	Future Activity
Spring 2015	Purchase locks for graphics lab computers.	Future Activity
Spring 2015	Purchase lock for graphics lab door that is key-coded and alarmed.	Future Activity

Project: Increase storage capacity in 1300 building (1.1 Student Learning Environment)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2015	Purchase waterproof, lockable storage container.	Future Activity

IT

Last Program Review on: Fall 2014

Roger Clague

Project: Campus Wide Network Infrastructure Upgrade (1.1 Student Learning Environment)

Incomplete
% Complete: **60%**

Deadline	Activity	
Summer 2014	Project Kickoff & Baseline Planning	Complete
Fall 2014	Milestone 1 - Develop baseline criteria for RFP development	Complete
Fall 2014	Milestone 2 - Relase RFP/Q based on criteria	Complete
Spring 2015	Milestone 3 - Select vendor, place contract and implement	Future Activity
Summer 2015	Project Completion & Closeout – Success assessment	Future Activity

Project: Webrarian & Virtual Drop in Labs (1.1 Student Learning Environment)

Incomplete
% Complete: **20%**

Deadline	Activity	
Fall 2014	Project Kickoff & Baseline Planning	Complete
Fall 2014	Milestone 1 - Select telepresence system for proof of concept	Current
Spring 2015	Milestone 2 - rollout to FF, VJO, VV	Future Activity
Fall 2015	Milstone 3 - Finalize system selection and expand to all locations with lobrary presence	Future Activity
Spring 2016	Project Completion & Closeout – Success assessment	Future Activity

Library

Last Program Review on: Fall 2014

Roger Clague

SOLANO
COMMUNITY COLLEGE

Project: Access: Collections: Books (1.1 Student Learning Environment) Incomplete

% Complete: **0%**

Deadline	Activity	
Spring 2015	Librarians work together to determine collection management grouping, rotation, and fund allocation.	Future Activity
Fall 2015	Begin weeding the collection	Future Activity
Fall 2016	Complete weeding the book collection	Future Activity

Spring 2011:

2)   There are 41,973 items in our circulating book collection

a)   There have been 169,718 circulations of our collection since automation, last year (2009-10)we had 9343 circulations

i)   Average circulations per item: 4

ii)   Average circulation when limited to books that have circulated: 5.92

b)   13328 of these books have never circulated, 28650 have circulated.

3)   We have 25,181 titles in our circulating book collection published before 1990

a)   There have been 78,702 circulations of the pre 1990 collection

i)   Average circulations per item: 3

ii)   Average circulation when limited to books that have circulated (16402): 4.79

b)   8,779 of these books have never circulated

c)   We have 14,360 of this collection hasn't circulated since 2005(57%).

d)   2370 of these books were published before 1950.

4)   We have 7,545 books published between 1990 – 1999

a)   There have been 52,116 circulations of the 90-99 collection

i)   Average circulations per item: 6.90

ii)   Average circulation when limited to books that have circulated: 8.73

b)   1,578 of the books never circulated

5)   We have 8,673 books published 2000-present

a)   There have been 37,965 circulations of the after 1999 collection

i)   Average circulations per item: 4.3

ii)   Average circulation when limited to books that have circulated: 6.14

b)   2,496 of these books never circulated

Spring 2013:

See evidence SLO Evidence_CollDev.xslx

Spring 2013: After extensive conversationos and meetings with the Librarians, Dean Erin Vines issued a summary
conclusion on the issue (cc'd Dr. Laguerre) May 30, 2013 that the Librarians should rotate collection management
responsibilities. Librarians will work together together to determine grouping and area rotation.

Project: Access: VDI at the Information Commons (1.1 Student Learning Environment) Incomplete

% Complete: **0%**

Deadline	Activity	
Fall 2015	Implement VDI Program on Commons	Future Activity

Project: Access: Collections: Databases (1.1 Student Learning Environment) Incomplete

% Complete: **25%**

Deadline	Activity	
Spring 2014	Evaluate Summons	Complete
Spring 2015	Evaluate Summons	Future Activity
Spring 2015	Evaluate Ebscohost Discovery Layer	Future Activity
Spring 2015	Evaluate and compare Ebscohost and Proquest content with a hope to reallocate database funds	Future Activity

In the process of inputting eBooks. Planning to go live with electronic resources by the end of September. Will run BETA
tests when we are live.

Fall 2012, all eligible electronic resources are in the Summon service. Survey results from Fall 2012 are very positive for the
electronic resources. Out of 63 responses, only 3 were negative. See SAO_Evidence_SummonSurveyInfo.xlsx

Spring 2013 we are adding the print collection to the service.

Spring 2014: Assessed that there may be too many problems with Summons. Another service may be better.

Project: Access: Textbook Reserves (1.1 Student Learning Environment) Complete

% Complete: **100%**

Deadline	Activity

SOLANO
COMMUNITY COLLEGE

Fall 2014	Implement new textbook catalog	Complete

Need on-time funding, need more textbooks @ VACA, need more space, need to maintain communication between centers & Fairfield

Spring 2013:
New textbook database is being implemented. As of 2/7/2013, over 548 books have been catalogued from the VJO/VACA centers.   OPAC has been linked to the website.

Next Steps -> Tutorial video on searching the OPAC needs to be made and uploaded to the website. FF books still need to be input (Fall 2013).

Fall 2014: Fairfield textbooks have been inputted. Secured permanent funding from Instructional Materials Fund in the amount of $40,000 allocated for all three campus libraries. As of October 2014, 1,848 items were in textbook reserves.

Project: Access: Website (1.1 Student Learning Environment)

Incomplete
% Complete: **50%**

Deadline	Activity	
Spring 2014	Citation help tab created per student need	Complete
Spring 2015	Re-initiate usability survey to evaluate and rebuild new site	Future Activity

Fall 2012:
Results: Students wanted a more streamlined website and access to resources; improved navigation and visuals, etc.

Next Steps --> Revise website: streamline navigation, visual improvement, more "help" pages, etc.

Next steps: Migrate current site to new college-determined layout; include videos, etc.

Spring 2013:
Results: New layout implemented. Fewer issues (percentage-wise) reported with navigation and page organization. Visual appeal, sufficient online help, and value of links ranked highest in "What do you like about the website?"

Next Steps --> continue to streamline navigation and embed videos on our new search/discovery tool (FindIt). Promote FindIt. Create citation helper pages. Completed.

President's Office

Last Program Review on:Fall 2014

Jowel Laguerre

Project: Enrollment Management (1.1 Student Learning Environment)

Incomplete
% Complete: **20%**

Deadline	Activity	
Spring 2014	Outreach to Graduating High School Seniors	Complete
Spring 2015	Fall outreach	Future Activity
Spring 2015	First Year Expereince Study	Future Activity
Spring 2015	Juvenile Detention Center Program Exploration	Future Activity
Fall 2015	Student Housing Study	Future Activity

Letters were mailed to seniors.
Several meetings took place with managers to educate and discuss outreach efforts.
At least 100% more schools visits took place.

Umoja

Last Program Review on:Fall 2014

Karen McCord

Project: Umoja Office Positions (1.1 Student Learning Environment)

Incomplete
% Complete: **50%**

Deadline	Activity	
Spring 2014	Complete Paperwork for SSA	Complete
Spring 2016	Complete Paperwork for Office Assistant	Future Activity

1.2 Teaching Environment

Education Master Plan

Last Program Review on:No Program Review

Diane White

Project: CDFS Faculty Resource Guide (1.2 Teaching Environment)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2015	Editing and collation into a handbook.	Future Activity

HR

Last Program Review on:Fall 2014

Wade Larson

Project: EEO Plan (1.2 Teaching Environment)

Complete
% Complete: **100%**

Deadline	Activity	
Fall 2014	Update EEO Plan	Complete
Fall 2014	Updated plan in conjunction with accreditation updates	Complete

Fully reviewed and completed Fall 2015 in conjunction with the Accreditation Mid-Term Report process.

Project: On-line Sexual Harrassment, Discrimination and Retaliation (1.2 Teaching Environment)

Complete
% Complete: **100%**

Deadline	Activity	
Spring 2014	Enroll all Faculty and Staff in Keenan Safe College	Complete
Summer 2014	Training on Keenan Safe College	Complete

Initiated Keenan training for online implementation. Employees will receive request to complete mandatory compliance training in late Fall 2014. However, the system itself has been set up and initiated within the organization.

IT

Last Program Review on:Fall 2014

Roger Clague

Project: Shared Learning Technology (1.2 Teaching Environment)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2014	Project Kickoff & Baseline Planning -Identify Early Adopter Locations/Classrooms/Faculty/Segments	Current
Spring 2015	Milestone 1 - Identify & procure pilot technology systems	Future Activity
Spring 2015	Milestone 2 - Install configure & test equipment	Future Activity
Summer 2015	Milestone 3 - Train Faculty & Staff - rollout program	Future Activity
Fall 2015	Project Completion & Closeout – Success assessment	Future Activity

Umoja

Last Program Review on:Fall 2014

Karen McCord

Project: Training and Development (1.2 Teaching Environment)

Incomplete
% Complete: **25%**

Deadline	Activity	
Spring 2014	Social Work Interns Begin	Complete
Spring 2016	Peer Student Advisors/Mentors	Future Activity
Fall 2018	Send Umoja Team to the Umoja State Wide Conference	Future Activity
Fall 2018	Provide training for campus faculty and staff	Future Activity

SOLANO
COMMUNITY COLLEGE

1.3 Student Performance

CalWorks

Last Program Review on: Fall 2014

Jocelyn Mouton

Project: SCC CalWORKs training (1.3 Student Performance)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2014	Schedule a training for County CalWORKs workers.	Current
Fall 2014	Develop a procedural guide	Current
Fall 2014	Gather relevant county and SCC information	Current

Feedback from CalWORKs partners

Counseling

Last Program Review on: Fall 2014

Jocelyn Mouton

Project: Online Access to Student Ed Plans (1.3 Student Performance)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2014	Explore Degree Works Option	Overdue
Summer 2014	Implementation of electronic Ed Plans	Overdue

DSP

Last Program Review on: No Program Review

Jocelyn Mouton

Project: Hire a DSP Counselor/LD Specialist (1.3 Student Performance)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2016	Combine the DSP Counselor position and LD Specialist position	Future Activity

Overall performance improvement for students with learning disabilities

Project: Hire Alt Media Specialist (1.3 Student Performance)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2015	Advertise, Interview for Alt Media Specialist	Future Activity

Hired Alt Media Specialist

Project: New Adaptive Computer Sofware Application Course (1.3 Student Performance)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2015	Write a course for Adaptive Software	Future Activity

Education Master Plan

Last Program Review on: No Program Review

Diane White

Project: Continue to promote cross-discipline/cross-media experiences (1.3 Student Performance)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2014	Schedule printmaking classes	Current
Fall 2014	Conduct a demonstration	Current

Project: Emphasize reading and writing across artistic disciplines (1.3 Student Performance)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2015	Incorporate challenging reading and writing assignments	Future Activity
Fall 2015	Support student success in reading and writing assignments	Future Activity

Project: Emphasize visual literacy (1.3 Student Performance)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2014	Emphasize Foundations courses	Overdue
Fall 2014	Scaffold assignments	Current
Fall 2015	Emphasize diverse visual multicultural sources	Future Activity

Project: Program Level Assessments for AS-T in ECE (1.3 Student Performance)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2014	Revise PLOs for AS-T degree; create a curriculum map	Current
Fall 2014	Devise assessment measures for PLOs	Current
Fall 2014	Assess the PLOs for the AS-T degree	Current

Library

Last Program Review on:Fall 2014

Roger Clague

Project: Access: Vacaville Center Library (1.3 Student Performance)

Incomplete
% Complete: **33%**

Deadline	Activity	
Spring 2014	Collect usage statisitics for Vacaville Center Library	Complete
Fall 2015	Investigate Saturday opening hours for Vacaville Center Library	Future Activity
Fall 2015	Add Saturday Library Hours at Vacaville	Future Activity

Vacaville Library Stats

Fall 2010
Open 21.5 hours spread over 3 days
Served: 188 students

Spring 2011:
Open 21.5 hours spread over 3 days
Served: 412 students

Fall 2011
Open 21.5 hours spread over 3 days
Served: 615 students

Spring 2012
Open 21.5 hours spread over 3 days
Served: 683

AND: FALL 2012
Open 24.5 hours spread over 4 days
In 13 open days we have already served: 309 students!!!!

Current: 547 – Fall 2014 (Aug 13 – Sep 22)
1128 – Spring 2014
1395 – Fall 2013
1444 – Spring 2013

Project: Service: Circulation Desk (1.3 Student Performance)

Complete
% Complete: **100%**

Deadline	Activity	
Spring 2014	Meet with Vendor for Book Scanner and new copiers	Complete

In process. We found that copy services in the Library need to be improved. Per our vendor we need to get rid of change only machines. We are also interested in leasing book scanners. We are currently working with ASSC and vendors to imporve services.

Successfully worked with ASSC to get Library contracts for copiers and run pilot project for book scanners.

SOLANO
COMMUNITY COLLEGE

Project: Conduct Degree Audits (1.3 Student Performance)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2015	Implement Degree Works	Future Activity

Admissions has completed authentication of the 2012-13 Catalog.   An all Counseling DegreeWorks demo is scheduled in October. A soft "Go Live" is scheduled for November 2014.

Project: Develop Declaration of Major Requirement (1.3 Student Performance)

Complete
% Complete: **100%**

Deadline	Activity	
Spring 2014	Design policy	Complete

The Student Handbook was revised by the CSSO's Office in August 2014 to include SB 1456 Student Success and Support Program (SSSP) updates. Page 1 states that all students have the responsibility to identify an education and career goal and complete courses and maintain progress toward an education goal and complete a course of study.   It goes on to state that nonexempt first time students shall, within a reasonable period time; be required to identify a course of study (p. 1-2).   The Handbook also states that failure to fullfill this requirement "may result in a hold on a student's registration or loss of registration priority until the services have been completed" (p.2).

Additionally, the 2014-15 Catalog states that each student is responsible for identifying a specific educational goal by the completion of 15 semester units of degree-applicable, credit coursework (p. 33).

Project: Enhance Staff and Faculty Development (1.3 Student Performance)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2018	Support SSS Professional Development	Future Activity

Project: Implement Student Education Plan Requirement (1.3 Student Performance)

Complete
% Complete: **100%**

Deadline	Activity	
Spring 2014	Finalize Ed Plan Service Delivery	Complete

A draft of the Student Success and Support Program (SSSP) Plan was approved by the Academic Senate in May 2014. The Plan provides for Ed Plan development for all incoming freshmen through individual 30-minute counseling appointments or by enrolling in a Counseling 101 course which includes completion of ed plans as part of the assigned work.   Students transferring from other colleges with more than 15 units are allocated 60 minutes for counseling appointments.

Planning is still underway to identify, install, and implement the use of electronic education plans.

Project: Implement Student Success Initiative (1.3 Student Performance)

Complete
% Complete: **100%**

Deadline	Activity	
Fall 2014	Develop Student-Centered Class Scheduling	Complete

(1) Priority Registration has been implemented.
(2) Student-Centered Class Scheduling:
Beginning late Spring 2014, Interim VP of Academic Affairs and the Deans worked together to plan class schedules that are more student-centered.   The VP and Deans dedicated their June 25 meeting to schedule Weekend/Evening College for the Spring Semester. In Spring 2015 we will offer Friday and Saturday classes that focus on IGETC requirements at the Vacaville Center and main campus as a pilot.
(3) Promote Full-Time Enrollment Attendance:
Aside from effort on Student-Centered Scheduling, there has not been much progress on this.   A student survey will be go out in October 2014 and will include a question on why students do not enroll as full-time students.

SB 1457 workgroups have not been established and the College is behind on implementing SSSP plan activities.

Project: Promote Degree Completion (1.3 Student Performance)

Complete
% Complete: **100%**

Deadline	Activity	
Fall 2014	Develop promotional materials.	Complete

SOLANO
COMMUNITY COLLEGE

Degree completion promotion included:

(1) the hosting of the African American Recognition Ceremony

(2) the 1st Annual Latino Graduation Ceremony

(3) live streaming of the May 2014 Commencement on our college's home page

Project: Student Equity Plan 2014-17: COURSE COMPLETION (1.3 Student Performance)

Incomplete

% Complete: **0%**

Deadline	Activity	
Spring 2015	Enhance and Scale Learning Communities & Co-Curricular Programs	Future Activity
Spring 2015	Improve Foster Youth Access to Services	Future Activity
Spring 2016	Maintain Services to Foster Youth	Future Activity
Spring 2016	Increase Support for Learning Communities and Student Success Programs	Future Activity
Spring 2017	Improve Access by Target Groups to SSSP Services	Future Activity

Project: Student Equity Plan 2014-17: DEGREE AND CERTIFICATE COMPLETION (1.3 Student Performance)

Incomplete

% Complete: **0%**

Deadline	Activity	
Spring 2015	Implement DegreeWorks	Future Activity
Spring 2015	Maintain Institutional Support for Foster Youth Services	Future Activity
Spring 2016	Improve Counseling Services to Targeted Students	Future Activity
Spring 2017	Improve Follow Up Services for Targeted Student Groups	Future Activity

Project: Support for Retention Programs (1.3 Student Performance)

Incomplete

% Complete: **0%**

Deadline	Activity	
Fall 2018	Support for Student Success Programs	Future Activity

Tutoring

Last Program Review on:Fall 2014

Marie Mayne

Project: High Need Courses (1.3 Student Performance)

Incomplete

% Complete: **0%**

Deadline	Activity	
Fall 2014	Collect F14 Data	Current
Spring 2015	Collect S15 Data	Future Activity
Fall 2015	Collect F15 Data	Future Activity
Spring 2016	Receive Analysis from IR	Future Activity
Spring 2016	Work with faculty in identified high need courses	Future Activity
Fall 2016	Publish self help guides	Future Activity

Umoja

Last Program Review on:Fall 2014

Karen McCord

Project: Curriculum Enhancement (1.3 Student Performance)

Incomplete

% Complete: **67%**

Deadline	Activity	
Spring 2014	Summer and Winter Bridge	Complete
Spring 2015	Establish Math Cohorts	Complete
Spring 2015	Establish GE Cohorts	Future Activity

Vacaville Center

Last Program Review on:Fall 2014

Maire Morinec

Project: Library Services (1.3 Student Performance)

Complete

% Complete: **100%**

Deadline	Activity	
Spring 2014	Textbooks on Reserve Collection	Complete

Library has allocated funds for textbook reserves for the Vacaville Center

SOLANO
COMMUNITY COLLEGE

Project: Travis AFB Expansion (1.3 Student Performance)

Complete

% Complete: **100%**

Deadline	Activity	
Fall 2014	Travis AFB Classroom Expansion	Complete

Additiional classroom space has not been acquired. Will continue to work on building enrollments at TAFB.

Project: Tutoring and Learning Lab Support (1.3 Student Performance)

Complete

% Complete: **100%**

Deadline	Activity	
Fall 2014	Drop In Tutoring	Complete

Peer tutoring available 5 days per week

SOLANO
COMMUNITY COLLEGE

2. Maximize Student Access and Success

The plan below represents the work to be completed by 21 units contributing to 2. Maximize Student Access and Success . This section includes 114 projects and 370 activities as broken down below.

		Overdue	Current	Complete	Future Activity
2. Maximize Student Access and Success	2.1 Support Underprepared Students	5	25	47	75
	2.2 Update and Stregthen CTE		8	7	15
	2.3 Support Transfer Students	3	8	11	37
	2.4 Improve access	1	15	17	41
	2.5 Effective Enrollment Management	16	9	16	14
Total		25	65	98	182

Plan Summary: 2. Maximize Student Access and Success

			Spring 2014	Summer 2014	* Fall 2014	Spring 2015	Summer 2015	Fall 2015	Spring 2016	Summer 2016	Fall 2016	Spring 2017	Summer 2017
2.1 Support Underprepared Students	CalWorks	CalWORKs Stars Project Book			0% 1	0% 2							
		CalWORKs Student Club				0% 3							
	Counseling	Counselor Information Consistency	0% 1										
		SCC Prison Project			0% 4	0% 1							
	Education Master Plan	Assessment Tool for Chem 010 and Chem 001			0% 3	0% 5	0% 1						
		Computer Access for Chemistry Students	0% 1		0% 1	0% 5			0% 1				
		Develop Supplemental Instruction Program for History			0% 1	0% 1	0% 1	0% 1	0% 2				
		Embedded Tutors in Basic Skills Math			0% 2								
		Improve placement of math students			100% 1	100% 1							
		Math support for Umoja students			0% 5								
	EOPS Program	CARE Program	100% 1	100% 1		0% 3	0% 1						
		Community College Visits	100% 1			0% 4							

SOLANO
COMMUNITY COLLEGE

Fall 2017	Fall 2018

			Spring 2014	Summer 2014	*Fall 2014	Spring 2015	Summer 2015	Fall 2015	Spring 2016	Summer 2016	Fall 2016	Spring 2017	Summer 2017
2.1 Support Underprepared Students	EOPS Program	EOPS and CARE Data Collection		100% 2	100% 1		0% 2						
		EOPS and CARE Program Marketing 2013-14	100% 4		100% 2	0% 1							
		EOPS Program will continue to increase admission of Hispanic	100% 3		0% 1	0% 5							
		EOPS Recruitment Spring 2014	100% 2		100% 4	0% 4							
		Increase the retention and persistence rates of continuing EOPS	100% 5		0% 1	29% 7	0% 3	0% 2					
		Reserved Textbooks for EOPS students at SCC Library or EOPS	100% 1		100% 2		0% 1						
	Puente	Add 2nd Puente Cohort									0% 1		
		ECompanion for Puente Learning Community Courses	100% 1		100% 1	0% 1							
		Puente Clerical Support	0% 1										
		Puente Motivational Conference			100% 1								
	Student Equity Plan 2013-2018	Enhance Freshman Support	0% 2		0% 3			0% 1					
		Implement Basic Skills and ESL Initiative	100% 1		100% 4								
		Student Equity Plan 2014-17: ESL and Basic Skills Completion							0% 1			0% 4	

SOLANO
COMMUNITY COLLEGE

Fall 2017	Fall 2018

			Spring 2014	Summer 2014	*Fall 2014	Spring 2015	Summer 2015	Fall 2015	Spring 2016	Summer 2016	Fall 2016	Spring 2017	Summer 2017
2.1 Support Underprepared Students	Tutoring	Instructional Equipment Upgrade			0% 1								
		Tutor Training			0% 1								
		Tutor Training Series 2013	100% 1										
		Tutor Training Series 2014			0% 1								
	Umoja	Academic Support for Basis Skills and Transfer Courses			100% 2						0% 1		
		Mentoring and Scholar Coaching	100% 3						0% 3				
		Program Expansion				0% 2		0% 1	0% 1				
	Veterans Affairs Center	Three year plan - Newly Employed Faculty and Staf				0% 1							
2.2 Update and Stregthen CTE	Career Placement	Certification on MBTI and Strong's Test Administration and						0% 1					
		Improvement and Expansion of Career Exploration Page	100% 1			0% 1							
	Education Master Plan	Assess the need to hire a full time faculty member in water and			0% 1								
		Develop a CTE certificate program in Professional Art				0% 2					0% 1		
		Establish Advisory Group for Graphic Arts				0% 1							

SOLANO
COMMUNITY COLLEGE

Fall 2017	Fall 2018
0% 1	
	0% 3

			Spring 2014	Summer 2014	*Fall 2014	Spring 2015	Summer 2015	Fall 2015	Spring 2016	Summer 2016	Fall 2016	Spring 2017	Summer 2017
2.2 Update and Stregthen CTE	Education Master Plan	Explore potential for a CTE certificate in Printmaking.				0% 1		0% 1	0% 1				
		I-car curriculum development			0% 2	0% 2							
		New classrooms and student resource room connected to			0% 3								
		Revise Graphic arts degree and potentially develop Graphic Arts						0% 1					
		Work with local art partners			0% 1	0% 1							
	Vallejo Center	CTE Program Development					0% 1						
	Workforce Training and Grants Management	California Career Pathways Trusts			0% 1	0% 1							
		Career Pathways	100% 1	100% 1	100% 4								
2.3 Support Transfer Students	Admissions and Records	DegreeWorks Implementation				100% 3	0% 3	0% 1	0% 2				
	Articulation	Articulation Database		100% 1	50% 2	0% 1	0% 1	0% 1					
	Education Master Plan	Continue to ensure alignment	0% 1										
		Develop a transferable Geography Degree.	0% 2		0% 1								
		Planning for the STEM Learning Center				0% 1	0% 1	0% 1	0% 1				

SOLANO
COMMUNITY COLLEGE

Fall 2017	Fall 2018

2.3 Support Transfer Students			Spring 2014	Summer 2014	* Fall 2014	Spring 2015	Summer 2015	Fall 2015	Spring 2016	Summer 2016	Fall 2016	Spring 2017	Summer 2017
	Education Master Plan	Prepare our students for successful Art transfer				0% 2							
	Puente	Counseling 068: University Transfer Success Class			0% 1								
		English 1 & 2 Spring 2015				0% 1							
		Puente Mentoring Component	100% 1										
	Student Equity Plan 2013-2018	Increase Transfer Rates											
		Student Equity Plan 2014-17: TRANSFER				0% 1						0% 4	
	Transfer	In class presentations and information				0% 3		0% 1					
		Rehire-Articulation/Transfer Center (TC) Specialist	100% 1		67% 3	0% 2							
		Successfully Transitioning from Community College to						0% 1	0% 1				
		Transfer Student--Frequently Asked Questions (FAQ's)			0% 2	0% 1							
		Transfer/Articulation Presentation to SCC Faculty				0% 1	0% 1	0% 1					
		Update Transfer Center (TC) website	100% 1										
		Update Website 2014/2015			50% 2	0% 2	0% 1						

SOLANO
COMMUNITY COLLEGE

Fall 2017	Fall 2018
	0% 2

			Spring 2014	Summer 2014	*Fall 2014	Spring 2015	Summer 2015	Fall 2015	Spring 2016	Summer 2016	Fall 2016	Spring 2017	Summer 2017
2.4 Improve access	CalWorks	CalWORKs Electronic filing system				0% 1			0% 1		0% 1		
	Counseling	Degree Works			0% 3								
		Develop plan for addressing Ed Planning mandate of			100% 1								
		Improve Counseling Department Image	0% 1		0% 3								
		Mandatory COUN 101 Orientation for college success				0% 4							
	DSP	Online Appointments				0% 1							
	Education Master Plan	CDFS webpage			0% 2	0% 2							
	Library	Access: Clean up microfilm						0% 1	0% 2	0% 1			
		Access: Credo		100% 1	100% 2	0% 1							
		Access: Vallejo Center Library						0% 1					
		Access: Collections: eSerials						0% 2	0% 1				
		Deploy Credo System			100% 1								
		Service: Roll Library Fines							0% 1				

SOLANO
COMMUNITY COLLEGE

Fall 2017	Fall 2018

			Spring 2014	Summer 2014	*Fall 2014	Spring 2015	Summer 2015	Fall 2015	Spring 2016	Summer 2016	Fall 2016	Spring 2017	Summer 2017
2.4 Improve access	Library	Service: Webrarian				0% 1	0% 1						
	Student Equity Plan 2013-2018	Enhance Student Success and Support			100% 1								
		Strengthen High School Partnerships & College Readiness				0% 2							
		Student Equity Plan 2014-2017: ACCESS				0% 1						0% 3	0% 1
		Sustain Community Outreach	100% 1		100% 1	100% 2							
	Student Life	Increase student involvement.			100% 1	0% 1	0% 1						
	Vacaville Center	Biotechnology Expansion				0% 1		0% 1					
		Saturday Programming				100% 1							
		Travis Unified School District Partnership						0% 1					
	Vallejo Center	Develop stronger Sonoma State presence - courses			0% 1								
		Measure Q, Construction Planning, Auto Tech Center						0% 2					
		Relocation of MAC Lab			0% 1								
		Valleo Center Program Devlopment					0% 2						

SOLANO
COMMUNITY COLLEGE

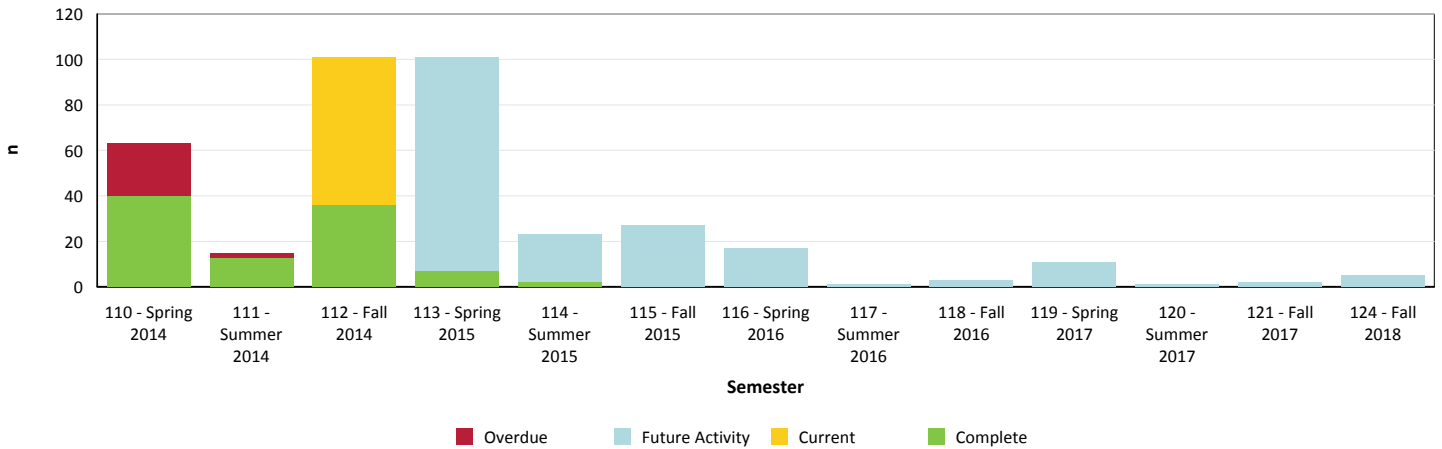| Fall 2017	Fall 2018
0% 1	

			Spring 2014	Summer 2014	*Fall 2014	Spring 2015	Summer 2015	Fall 2015	Spring 2016	Summer 2016	Fall 2016	Spring 2017	Summer 2017
2.4 Improve access	Veterans Affairs Center	Three Year Plan - Provide Skype Education Plan			0% 2	0% 1							
		Three Year Plan - Veteran Resource Center	100% 1		0% 2								
		Vet Calendar on Website	100% 1										
		Veteran Mandatory Orientation	100% 3		0% 1	0% 1							
2.5 Effective Enrollment Management	Admissions and Records	Service to Students	0% 8	0% 1	0% 2								
		Staff Training			0% 1								
	Education Master Plan	Assess Course Offerings			0% 1	0% 2							
		Child Development and Family Studies Faculty Hiring	0% 2										
		Collaborate with campus publicity and outreach agencies	0% 1		0% 1								
		Develop forensic training certificate			0% 3	0% 1			0% 1				
		Development of Agriculture Technology and			0% 1	0% 1		0% 1	0% 1				
		Grow enrollment in Graphic Arts	50% 2			0% 1		0% 1					
		Hire full-time faculty Allied Health	0% 1										

SOLANO
COMMUNITY COLLEGE

Fall 2017	Fall 2018

			Spring 2014	Summer 2014	* Fall 2014	Spring 2015	Summer 2015	Fall 2015	Spring 2016	Summer 2016	Fall 2016	Spring 2017	Summer 2017
2.5 Effective Enrollment Management	Education Master Plan	Sports Medicine AS Degree	0% 1	0% 1									
	Financial Aid	CCC Apply BOGG	100% 1										
		FA Supervisor/ALG position and additional staff to		100% 2			100% 1						
		Financial Aid Orientation		100% 1									
		Merge Financial Aid & EOPS/CARE and Marketing strategies		100% 3			100% 1						
		Policies & Procedures Manual				100% 1							
		SAP 101	100% 1										
	Recruitment	School Housing	100% 3										
		Update Recruitment Materials		100% 1									
		Use Technology in Outreach				0% 1	0% 2	0% 1					
	Vallejo Center	Student Services Generalist Training (Vallejo)				0% 1							

SOLANO
COMMUNITY COLLEGE

Fall 2017	Fall 2018

Project Activities

For 2. Maximize Student Access and Success

2.1 Support Underprepared Students

CalWorks

Last Program Review on: Fall 2014

Jocelyn Mouton

Project: CalWORKs Stars Project Book (2.1 Support Underprepared Students)

Incomplete

% Complete: **0%**

Deadline	Activity	
Fall 2014	Meet with CalWORKs student reps	Current
Spring 2015	Identify CalWORKS author	Future Activity
Spring 2015	Hire Photographer	Future Activity

Feedback from Solano County Partners and SCC Community.

Project: CalWORKs Student Club (2.1 Support Underprepared Students)

Incomplete

% Complete: **0%**

Deadline	Activity	
Spring 2015	Plan a meeting for all CalWORKs students	Future Activity
Spring 2015	Develop a list of interested participants	Future Activity
Spring 2015	Finalize date and time for club meetings	Future Activity

Review attendance and progress of the CalWORKs student club.

Counseling

Last Program Review on: Fall 2014

Jocelyn Mouton

Project: Counselor Information Consistency (2.1 Support Underprepared Students)

Incomplete

% Complete: **0%**

Deadline	Activity	
Spring 2014	Debrief among counselors about effect of these discussions.	Overdue

Project: SCC Prison Project (2.1 Support Underprepared Students)

Incomplete

% Complete: **0%**

Deadline	Activity	
Fall 2014	Provide assessment testing	Current
Fall 2014	Provide SCC orientation to college	Current
Fall 2014	Provide counseling and assist with course selection	Current

| Fall 2014 | Ongoing meetings with Prison Project committee | Current |
| Spring 2015 | Begin classes and ongoing counseling | Future Activity |

Education Master Plan

Last Program Review on:No Program Review

Diane White

Project: Assessment Tool for Chem 010 and Chem 001 (2.1 Support Underprepared Students)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2014	Develop the assessment tool	Current
Fall 2014	Deliver assessment tool	Current
Fall 2014	Tools returned	Current
Spring 2015	Final student Fall term grades	Future Activity
Spring 2015	Deliver assessment tool	Future Activity
Spring 2015	Tools returned	Future Activity
Spring 2015	Meet with counselors and deliver assessment tool	Future Activity
Spring 2015	Final student Spring term grades	Future Activity
Summer 2015	Meet with counselors and deliver revised assessment tool	Future Activity

Project: Computer Access for Chemistry Students (2.1 Support Underprepared Students)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2014	Write a grant	Overdue
Fall 2014	Faculty start open lab hours for students	Current
Spring 2015	Chemistry software installed on library computers	Future Activity
Spring 2015	Chemistry software installed on Vacaville computers	Future Activity
Spring 2015	Chemistry software installed on Vallejo computers	Future Activity
Spring 2015	Chemistry software installed	Future Activity
Spring 2015	Re-submit grant	Future Activity
Fall 2015	Research other possible Chemistry tutorial programs	Future Activity

Project: Develop Supplemental Instruction Program for History (2.1 Support Underprepared Students)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2014	Examine and assess previous SI models used	Current
Spring 2015	Develop pilot SI plan for AY 2015-2016	Future Activity
Summer 2015	Recruit, hire and train SI leaders and faculty	Future Activity
Fall 2015	Pilot SI for high risk courses.	Future Activity
Spring 2016	Assess SI pilot from Fall 2015.	Future Activity
Spring 2016	Run second pilot of SI	Future Activity

Project: Embedded Tutors in Basic Skills Math (2.1 Support Underprepared Students)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2014	Recruit successful students	Current
Fall 2014	Hire and train embedded tutors.	Current

Project: Improve placement of math students (2.1 Support Underprepared Students)

Awaiting Evaluation
% Complete: **100%**

Deadline	Activity	
Fall 2014	Write the new course	Complete
Spring 2015	Prepare to offer the course	Complete

Project: Math support for Umoja students (2.1 Support Underprepared Students)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2014	Review best practices and models	Current
Fall 2014	Design pilot	Current

Fall 2014

SOLANO
COMMUNITY COLLEGE

Fall 2014	Identify Math faculty	Current
Fall 2014	Recruit embedded tutors and supplemental instructors	Current
Fall 2014	Hire and train embedded tutors and supplemental instructors	Current

EOPS Program

Last Program Review on: Fall 2014

Cynthia Simon

Project: CARE Program (2.1 Support Underprepared Students)

Incomplete
% Complete: **33%**

Deadline	Activity	
Spring 2014	CARE Workshops	Complete
Summer 2014	Work with CalWORKS Program	Complete
Spring 2015	CARE Workshops	Future Activity
Spring 2015	Continue working with CalWORKS to increase the students and offer workshops for this particular popu	Future Activity
Spring 2015	Continue serving on the CalWORKS Partnership Committee for recruitment purposes	Future Activity
Summer 2015	CARE Celebration - networking activities for CARE students and families	Future Activity

During the Spring 2014 semester, the CARE Program increased the number of students served from the prior year. Workshops were held for EOPS students which are CARE students. CARE focused workshops will be scheduled for the 2014-15 year.

Project: Community College Visits (2.1 Support Underprepared Students)

Incomplete
% Complete: **20%**

Deadline	Activity	
Spring 2014	Community College Visits to be continued	Complete
Spring 2015	Visit one EOPS/CARE Program during Spring 2015	Future Activity
Spring 2015	Attend statewide conferences and activities for networking purposes	Future Activity
Spring 2015	Networking for Prison Project "best practices"	Future Activity
Spring 2015	Reassessment of EOPS/CARE Advisory Board members and participation	Future Activity

The EOPS Program visited Napa Valley College and Shasta Community College during the Fall 2014 semester.

Project: EOPS and CARE Data Collection (2.1 Support Underprepared Students)

Incomplete
% Complete: **60%**

Deadline	Activity	
Summer 2014	Provide criteria for data to be collection.	Complete
Summer 2014	Make sure data that is submitted to Chancellor's Office matches the data from Research and Planning	Complete
Fall 2014	Continue to review the EOPS and CARE Data	Complete
Summer 2015	Continue data collection with Research and Planning to improve the data that has been collected.	Future Activity
Summer 2015	Find means to track EOPS students that are transferring to four year college or universities	Future Activity

Report has been generated and the statistical information regarding the demographics of the EOPS Program are now available. Continuous review of the data to be conducted to determine accurately this project.

Project: EOPS and CARE Program Marketing 2013-14 (2.1 Support Underprepared Students)

Incomplete
% Complete: **86%**

Deadline	Activity	
Spring 2014	EOPS and CARE Brochures	Complete
Spring 2014	EOPS Celebration, April 9, 2014 - college wide awareness activity	Complete
Spring 2014	EOPS and CARE Signage	Complete
Spring 2014	EOPS Posters displayed in Kiosk on campus	Complete
Fall 2014	Request additional EOPS tee shirts and program planner - calendar	Complete
Fall 2014	EOPS Bridge - August 2014 students received the EOPS back packs	Complete
Spring 2015	Work with Financial Aid Office to develop and communicate with AB 540	Future Activity

The California Community College Chancellor's Office supported the EOPS Program stating that Solano could serve 232 students. The EOPS Program served at the end of Spring 2014 - 348 students.

Project: EOPS Program will continue to increase admission of Hispanic and African-American males (2.1 Support Underprepared Students)

Incomplete
% Complete: **33%**

SOLANO
COMMUNITY COLLEGE

Deadline	Activity	
Spring 2014	Increase the number of underrepresented students in the EOPS Program for the 2013-14 academic year.	Complete
Spring 2014	In-reach recruitment for new EOPS students	Complete
Spring 2014	Work with Foster Youth Coordinator to serve eligible FYSI students in EOPS Program	Complete
Fall 2014	Offer EOPS Transportation grant to eligible EOPS students to help students with cost	Current
Spring 2015	Continue this activity for the 2014-15	Future Activity
Spring 2015	Implementation of the Prison Project	Future Activity
Spring 2015	EOPS and CARE FATV data	Future Activity
Spring 2015	Continue to work with Foster Youth Coordinator to serve eligible FYSI students in EOPS Program	Future Activity
Spring 2015	Implement an EOPS Work Study Program for continuing EOPS students	Future Activity

During the EOPS Program and Financial Aid Staff have worked on various projects to increase the numbers in the EOPS Program.

Comparison of the data will be conducted to determine the outcome.

Project: EOPS Recruitment Spring 2014 (2.1 Support Underprepared Students)   Incomplete
% Complete: **60%**

Deadline	Activity	
Spring 2014	Campus In-Reach	Complete
Spring 2014	Admit eligible FYSI students to EOPS Program	Complete
Fall 2014	EOPS tee shirts, back packs, notebooks, and program calendar	Complete
Fall 2014	EOPS Bridge	Complete
Fall 2014	Offer EOPS Transportation grant to eligible EOPS students	Complete
Fall 2014	EOPS Club	Complete
Spring 2015	Visit local high schools	Future Activity
Spring 2015	Continue to participate in campus in reach activities and outreach when requested	Future Activity
Spring 2015	Implementation of Prison Project	Future Activity
Spring 2015	Implement an EOPS Work Study Program to continuing EOPS students	Future Activity

EOPS Celebration was held for campus wide awareness Spring 2014.

Also, worked with the Financial Aid Office during month of Financial Aid Awareness on campus.

Flier developed and included in the literature distributed to the interested students.

Project: Increase the retention and persistence rates of continuing EOPS students (2.1 Support Underprepared Students)   Incomplete
% Complete: **39%**

Deadline	Activity	
Spring 2014	EOPS "probation and academic" workshops	Complete
Spring 2014	Monthly monitoring of EOPS students on "probation"	Complete
Spring 2014	EOPS News Bulletin	Complete
Spring 2014	EOPS Lab	Complete
Spring 2014	EOPS Registration Lab	Complete
Fall 2014	EOPS students encouraged to attend the Financial Literacy Workshop	Current
Spring 2015	E-Blast communications to EOPS students	Complete
Spring 2015	Basic Skills tutoring for EOPS students (Math and English)	Complete
Spring 2015	Track how many students are using the EOPS Lab	Future Activity
Spring 2015	Continue to develop efficient means of communication for EOPS students	Future Activity
Spring 2015	EOPS workshops for students at risk	Future Activity
Spring 2015	EOPS Library track usage of textbooks requested from students	Future Activity
Spring 2015	Continue EOPS Registration Lab	Future Activity
Summer 2015	EOPS Facebook discussion to work on a page for EOPS students to obtain information	Future Activity
Summer 2015	EOPS Bridge students will learn how to navigate, program requirements, and other services fall & spr	Future Activity
Summer 2015	EOPS bus tours for EOPS students planning to transfer 14-15 three visitts	Future Activity

SOLANO
COMMUNITY COLLEGE

| Fall 2015 | Classes for EOPS and CARE students 2 eight week sessions to help "at risk" students | Future Activity |
| Fall 2015 | Request and obtain a larger space for EOPS and FYSI students with computers | Future Activity |

Developed an "Early Alert" Progress Report function during the Spring 2014 semester. Basic Skills English and Math Professors contacted. Reponses from professors lead EOPS Program to contact students early to refer them or offer the Basic Skills tutoring.

EOPS Program established an EOPS Lab with computers and printer for EOPS students to use.

Project: Reserved Textbooks for EOPS students at SCC Library or EOPS Office (2.1 Support Underprepared Students)

Incomplete
% Complete: **75%**

Deadline	Activity	
Spring 2014	EOPS Lab, tables, chairs, computers and printer for students to study	Complete
Fall 2014	Update EOPS Lending Library books for Fall 2014	Complete
Fall 2014	Update the books in the EOPS Library during Fall 2014 semester.	Complete
Fall 2015	Prison Project textbooks updates	Future Activity

During the Fall 2014 semester, books were purchased to help tutor Basic Skills Math students. Additional books in all subject areas were purchased at the beginning of Spring 2014.

Puente

Last Program Review on:Fall 2014

Jocelyn Mouton

Project: Add 2nd Puente Cohort (2.1 Support Underprepared Students)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2016	Add 2nd Puente Cohort	Future Activity

Project: ECompanion for Puente Learning Community Courses (2.1 Support Underprepared Students)

Incomplete
% Complete: **67%**

Deadline	Activity	
Spring 2014	Creation of Puente ECompanion shell	Complete
Fall 2014	Add Canvas Ecompanion for Fall 2014	Complete
Spring 2015	Add Canvas Ecompanion for Spring 2015	Future Activity

Ecompanion for both Puente Learning community classes was successfully created in Canvas.

Project: Puente Clerical Support (2.1 Support Underprepared Students)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2014	Dedicated assistant	Overdue

Project: Puente Motivational Conference (2.1 Support Underprepared Students)

Complete
% Complete: **100%**

Deadline	Activity	
Fall 2014	Participate in Puente Transfer Motivational Conference	Complete

Puente students successfully participated in the Puente Transfer Motivational Conference at UC Davis on Sept. 20, 2014.

Student Equity Plan 2013-2018

Last Program Review on:Fall 2014

Shirley Lewis

Project: Enhance Freshman Support (2.1 Support Underprepared Students)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2014	Adopt Mandatory Services Policy	Overdue
Spring 2014	Develop ASC Plan for Outreach	Overdue
Fall 2014	Develop College Readiness Indicator	Current
Fall 2014	Deliver ESL Student Training	Current
Fall 2014	Coordinate Academic Success efforts	Current
Fall 2015	Develop Bilingual College Resources	Future Activity

SOLANO
COMMUNITY COLLEGE

All of these project activities are incomplete.   These projects are no longer appropriate as the Student Equity Plan was updated in August 2014.

Project: Implement Basic Skills and ESL Initiative (2.1 Support Underprepared Students)

Complete
% Complete: **100%**

Deadline	Activity	
Spring 2014	Analyze student success data	Complete
Fall 2014	Support cohort-model programs	Complete
Fall 2014	Support ESL program growth	Complete
Fall 2014	Support Faculty Development in Basic Skills and ESL	Complete
Fall 2014	Explore Alternative Basic Skills Curriculum	Complete

According to the Basic Skills Initiative End of Year Report Report, October 2013:

(1) Analysis of student success data: The reporting requirements of the Basic Skills Initiative and of our district's Strategic Proposal process, which the Committee views as the desired next step for BSI-funded pilot projects, keep the Committee routinely engaged in assessing project outcomes and overall success rates using local and statewide data sources.
(2) Support for Faculty Development: The BSI Committee earmarked 15% of the 13-14 budget for faculty development. Faculty who receive BSI funds for conferences or other training are expected to offer workshops for other faculty through our Academic Success Center.

(3) ESL Program Growth: The College has yet to make any progress towards this.
(4) Support for cohort-model programs: Basic Skills Funding was provided in 2013-14 for the Umoja Program and First Year Experience.   The Umoja Program also received Summer 2014 funding for a summer bridge program.

Project: Student Equity Plan 2014-17: ESL and Basic Skills Completion (2.1 Support Underprepared Students)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2016	Enhanced Basic Skills Learning Support for Foster Youth	Future Activity
Spring 2017	Educational Plans for all Basic Skills Students	Future Activity
Spring 2017	Enhanced Learning Support	Future Activity
Spring 2017	Enhance Academic Success Center and Counseling Services to At Risk Students	Future Activity
Spring 2017	Increase Professional Develop for Faculty and Staff	Future Activity

Tutoring

Last Program Review on:Fall 2014

Marie Mayne

Project: Instructional Equipment Upgrade (2.1 Support Underprepared Students)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2014	Computer upgrades	Current

Project: Tutor Training (2.1 Support Underprepared Students)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2014	Faculty Mentor/Tutor Program	Current

SOLANO
COMMUNITY COLLEGE

Participation successful in the practicum class, course subject training, and faculty-mentor program activities. Evaluations from Tutees indicate peer tutors have a good command of the subject matter to provide academic support. See end of semester evaluation comments below from students that used tutoring services at the main campus and the centers:

Eval comments:
* Tutors have been most helpful and I don't think I would be passing this class without my tutor at the Vacaville campus.
* Tutor was helpful in explaining subject in a more simplified way. He did his best in using my learning style.
* My tutor was very helpful. She made me understand why we do editing of the paper. She asked me questions related to the writing process. She emphasized about using my own words.
* The tutors for Math and English were well informed on the subject, very patient in making sure you understand the process of working Math problems and with English very detailed in how you should write your papers, citing all your sources, understanding how to write using differenct techniques; who, what, where, when, why and how. They are great tutors at the Vallejo campus.
* I don't know how I would have passed without help from my tutor. She explained things in a way I could understand and made sure I understood before we were done.
* The Tutoring Center is the most valuable resource for learning material in my classes. The Tutoring Center has helped me get better grades.

Project: Tutor Training Series 2013 (2.1 Support Underprepared Students)		Complete
		% Complete: **100%**

Deadline	Activity	
Spring 2014	Faculty Mentor/Tutor Program	Complete

Participation successful in the practicum class, course subject training, and faculty-mentor program activities. Evaluations from Tutees indicate peer tutors have a good command of the subject matter to provide academic support. See end of semester evaluation comments below from students that used tutoring services at the main campus and the centers:

Eval comments:
* Tutors have been most helpful and I don't think I would be passing this class without my tutor at the Vacaville campus.
* Tutor was helpful in explaining subject in a more simplified way. He did his best in using my learning style.
* My tutor was very helpful. She made me understand why we do editing of the paper. She asked me questions related to the writing process. She emphasized about using my own words.
* The tutors for Math and English were well informed on the subject, very patient in making sure you understand the process of working Math problems and with English very detailed in how you should write your papers, citing all your sources, understanding how to write using differenct techniques; who, what, where, when, why and how. They are great tutors at the Vallejo campus.
* I don't know how I would have passed without help from my tutor. She explained things in a way I could understand and made sure I understood before we were done.
* The Tutoring Center is the most valuable resource for learning material in my classes. The Tutoring Center has helped me get better grades.

Project: Tutor Training Series 2014 (2.1 Support Underprepared Students)		Incomplete
		% Complete: **0%**

Deadline	Activity	
Fall 2014	Tutor Practicum Class	Current

Umoja

Last Program Review on:Fall 2014

Karen McCord

Project: Academic Support for Basis Skills and Transfer Courses (2.1 Support Underprepared Students)		Incomplete
		% Complete: **50%**

Deadline	Activity	
Fall 2014	Hire Instructional Assistants	Complete
Fall 2014	Hire Embedded Tutors	Complete
Fall 2016	Hire Instructional Assistants	Future Activity
Fall 2017	Hire Embedded Tutors	Future Activity

Project: Mentoring and Scholar Coaching (2.1 Support Underprepared Students)		Incomplete
		% Complete: **33%**

Deadline	Activity	
Spring 2014	Mentor orientation	Complete
Spring 2014	Mentor/Mentee Matching	Complete
Spring 2014	Mentor/Mentee Activities	Complete

Spring 2016	Mentor Orientation	Future Activity
Spring 2016	Mentor/Mentee Matching	Future Activity
Spring 2016	Mentor/Mentee Activities	Future Activity
Fall 2018	Mentor Coaches Orientation	Future Activity
Fall 2018	Mentor Coaches Matching	Future Activity
Fall 2018	Mentor Coaches Activities	Future Activity

Project: Program Expansion (2.1 Support Underprepared Students)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2015	Review and Document Staffing Requirements	Future Activity
Spring 2015	Present Staffing Requirements to SPC	Future Activity
Fall 2015	Additional Learning Community Late Start	Future Activity
Spring 2016	Additional Learning Community Evening	Future Activity

Veterans Affairs Center

Last Program Review on:Fall 2014

Amy Utt

Project: Three year plan - Newly Employed Faculty and Staf Training on Student Veterans (2.1 Support Underprepared Students)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2015	Human Resources	Future Activity

SOLANO
COMMUNITY COLLEGE

2.2 Update and Stregthen CTE

Career Placement

Last Program Review on: Fall 2014

Patricia Young

Project: Certification on MBTI and Strong's Test Administration and Evaluation (2.2 Update and Stregthen CTE)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2015	Registration and Attendance at Trainings	Future Activity

Project: Improvement and Expansion of Career Exploration Page (2.2 Update and Stregthen CTE)

Incomplete
% Complete: **50%**

Deadline	Activity	
Spring 2014	Update Career Exploration Page on Career Center homepage	Complete
Spring 2015	What Can I Do With This Major? Link	Future Activity

Through use of IT analytics, we will be able to measure number of hits site receives and compare those numbers to the period prior to the inception of the online resource handbook.

For example for the period of 9/1/2013 to 9/30/2014, our online job board posted 490 new jobs by 180 new employers. There were 331 new students who created profiles to this system and 45 alumni. The greatest number of job postings were for Education services with Business and Human Services type positions falling behind in second and third respectively. Employers registered in our database recruit most for Fitness and Personal Trainers, Computer and Information Science, Marketing, Accounting and Chemistry majors.

In the

Education Master Plan

Last Program Review on: No Program Review

Diane White

Project: Assess the need to hire a full time faculty member in water and Wastewater Technology (2.2 Update and Stregthen CTE)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2014	Convene an Advisory Board meeting	Current

Project: Develop a CTE certificate program in Professional Art (2.2 Update and Stregthen CTE)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2015	Assemble and meet with an advisory committee	Future Activity
Spring 2015	Meet with CTE faculty	Future Activity
Spring 2016	Submit CTE certificate program	Future Activity

Project: Establish Advisory Group for Graphic Arts (2.2 Update and Stregthen CTE)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2015	Assemble and meet with an advisory committee	Future Activity

Advisory committee has been formed, and meetings have been set up on a regular basis. These meetings will inform the planned revision of the Graphic Arts program (see Project 14).

Project: Explore potential for a CTE certificate in Printmaking. (2.2 Update and Stregthen CTE)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2015	Assemble and meet with an advisory committee	Future Activity
Fall 2015	Meet with CTE faculty	Future Activity
Spring 2016	Submit CTE certificate program to Curriculum Committee	Future Activity

Project: I-car curriculum development (2.2 Update and Stregthen CTE)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2014	Instructors complete I-CAR training	Current
Fall 2014	Review I-CAR certification requirements	Current
Spring 2015	Modify existing curriculum	Future Activity

SOLANO
COMMUNITY COLLEGE

Spring 2015	Send modified curriculum	Future Activity

Project: New classrooms and student resource room connected to Solano Children's Program (2.2 Update and Stregthen CTE)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2014	Consult with faculty and children's program staff about the new facility	Current
Fall 2014	Work with Measure Q Committee to plan for the needs of the program	Current
Fall 2014	Visit other programs that have classrooms integrated into their campus child care centers	Current

Project: Revise Graphic arts degree and potentially develop Graphic Arts certificate program (2.2 Update and Stregthen CTE)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2015	Upon finalization of Graphic Arts TMC	Future Activity

Project: Work with local art partners (2.2 Update and Stregthen CTE)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2014	Develop a standard form	Current
Spring 2015	Work with the CTE Program	Future Activity

Vallejo Center

Last Program Review on:Fall 2014

Jerry Kea

Project: CTE Program Development (2.2 Update and Stregthen CTE)

Incomplete
% Complete: **0%**

Deadline	Activity	
Summer 2015	Automotive Technology Program Advisory Report	Future Activity

Workforce Training and Grants Management

Last Program Review on:Fall 2014

Deborah Mann

Project: California Career Pathways Trusts (2.2 Update and Stregthen CTE)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2014	Hire coordinator	Current
Spring 2015	Work with faculty and managers to identify programs, participants and activities.	Future Activity

Project: Career Pathways (2.2 Update and Stregthen CTE)

Complete
% Complete: **100%**

Deadline	Activity	
Spring 2014	Develop curriculum for Water/Wastewater	Complete
Summer 2014	Advisory Committees and Skills Panels	Complete
Fall 2014	Identify and purchase equipment, supplies and materials	Complete
Fall 2014	Professional development for faculty.	Complete
Fall 2014	Equipment and material purchases for Automotive programs	Complete
Fall 2014	curriculum and program development for automotive programs	Complete

Project successful and all activities complete.

SOLANO
COMMUNITY COLLEGE

2.3 Support Transfer Students

Admissions and Records

Last Program Review on:Fall 2014

Barbara Fountain

Project: DegreeWorks Implementation (2.3 Support Transfer Students)

Incomplete
% Complete: **33%**

Deadline	Activity	
Fall 2014	Catalog 2013-14 Authentication	Complete
Fall 2014	Scribe 2013-14 in Banner	Complete
Fall 2014	All Counseling DegreeWorks Demo	Complete
Spring 2015	DegreeWorks Testing	Future Activity
Spring 2015	DegreeWorks Soft "Go Live"	Future Activity
Spring 2015	Authenticate 2014-15 Catalog	Future Activity
Summer 2015	Scribe 2014-15 Catalog	Future Activity
Fall 2015	Input Transfer Data	Future Activity
Fall 2015	DegreeWorks Go Live	Future Activity

Articulation

Last Program Review on:Fall 2014

Robin Arie Donch

Project: Articulation Database (2.3 Support Transfer Students)

Incomplete
% Complete: **33%**

Deadline	Activity	
Summer 2014	Define requirements	Complete
Fall 2014	Prepare first prototype version of database	Complete
Fall 2014	Prepare second prototype	Current
Spring 2015	Complete version	Future Activity
Summer 2015	Add all reports	Future Activity
Fall 2015	Feedback and final amendments	Future Activity

The prototype has not been used or evaluated yet.

Education Master Plan

Last Program Review on:No Program Review

Diane White

Project: Continue to ensure alignment (2.3 Support Transfer Students)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2014	Modify course outlines and objectives	Overdue

All activities related to the project were completed in Spring 2014. The articulation officer has submitted all revisions to the Chancellor's Office. If the Chancellor's Office rejects as aspects of the revisions, then further modifications of courses and/or degrees will be necessary to complete the project. The art department took a survey of students in Spring 2014 to assess to what extent students were aware of the AA-T and AA degrees, and to assess their current degree goals. The department will survey the students again in a year, to determine the level of student awareness of, and desire to achieve, one of the six degrees offered by the department.

Once the TMC for graphic arts has been finalized, modifications will be made to that major to ensure alignment and proper sequencing of courses.

Project: Develop a transferable Geography Degree. (2.3 Support Transfer Students)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2014	Modify course descriptions	Overdue
Spring 2014	Complete the paperwork	Overdue
Fall 2014	AA Transfer Degree in Geography	Current

SOLANO
COMMUNITY COLLEGE

Project: Planning for the STEM Learning Center (2.3 Support Transfer Students)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2014	Visit other colleges with a STEM-LC	Current
Spring 2015	Research on how PA	Future Activity
Summer 2015	Study the feasibility of creating non-credit open-lab or learning community for the center	Future Activity
Fall 2015	Draft a plan for the STEM-LC.	Future Activity

Project: Prepare our students for successful Art transfer (2.3 Support Transfer Students)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2015	Offer the gateway course Art 010 (Art Appreciation) online	Future Activity
Spring 2015	Revise art program	Future Activity

All courses are properly named, numbered, and sequenced. Once the TMC for graphic arts has been finalized, modifications will be made to that major to ensure alignment and proper sequencing of courses.

Puente

Last Program Review on:Fall 2014

Jocelyn Mouton

Project: Counseling 068: University Transfer Success Class (2.3 Support Transfer Students)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2014	COUN 068	Current

Awaiting puente clerical assistant to help track phase 3 students (second year students who successfully completed the first year of Puente classes).

Project: English 1 & 2 Spring 2015 (2.3 Support Transfer Students)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2015	English 1 & 2 Accelerated Courses	Future Activity

Project: Puente Mentoring Component (2.3 Support Transfer Students)

Complete
% Complete: **100%**

Deadline	Activity	
Spring 2014	Puente Mentor-Student Mixer	Complete

Puente held successful fall and spring mentor student mixer's.

Student Equity Plan 2013-2018

Last Program Review on:Fall 2014

Shirley Lewis

Project: Increase Transfer Rates (2.3 Support Transfer Students)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2018	Enhance transfer services.	Future Activity
Fall 2018	Promote transfer mission	Future Activity

Project: Student Equity Plan 2014-17: TRANSFER (2.3 Support Transfer Students)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2015	Improve Foster Youth Access to Services	Future Activity
Spring 2017	Develop Transfer Pathways and Promote to Target Students	Future Activity
Spring 2017	Increase Transfer Opportunities for Target Students	Future Activity
Spring 2017	Develop Associate Degrees for Transfer and Promote to Target Students	Future Activity
Spring 2017	Maintain Institutional Support of Foster Youth Services	Future Activity

Transfer

Last Program Review on:Fall 2014

Marcie McDaniels

SOLANO
COMMUNITY COLLEGE

Project: In class presentations and information (2.3 Support Transfer Students)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2015	Contact faculty to request speaking time	Future Activity
Spring 2015	Design handout materials	Future Activity
Spring 2015	Schedule presentations - Spring	Future Activity
Fall 2015	Schedule presentations - Fall	Future Activity

Project: Rehire-Articulation/Transfer Center (TC) Specialist (2.3 Support Transfer Students)

Incomplete
% Complete: **50%**

Deadline	Activity	
Spring 2014	Draft Job Description	Complete
Fall 2014	Form Interview Committee	Complete
Fall 2014	Post Job (Internal)	Complete
Fall 2014	Interview candidates	Current
Spring 2015	Articulation/Transfer Specialist hired	Future Activity
Spring 2015	Train New Hire	Future Activity

Interview committee has been formed. Candidate interviews to occur Fall 2014. Anticipated hire date of Specialist is Spring 2015.

Project: Successfully Transitioning from Community College to University (2.3 Support Transfer Students)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2015	Design workshop materials	Future Activity
Spring 2016	Workshops	Future Activity

Workshop materials to be designed in Fall 2015.

Project: Transfer Student--Frequently Asked Questions (FAQ's) (2.3 Support Transfer Students)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2014	Draft Transfer FAQ's	Current
Fall 2014	Draft approved	Current
Spring 2015	Post on website	Future Activity

Draft of FAQ's to be presented to Dean of Counseling and Counselors in Fall 2014 for review/modification.

Project: Transfer/Articulation Presentation to SCC Faculty (2.3 Support Transfer Students)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2015	Draft materials for presentation	Future Activity
Summer 2015	Arrange for Flex Cal presentation	Future Activity
Fall 2015	Transfer/Articulation Workshop	Future Activity

Project: Update Transfer Center (TC) website (2.3 Support Transfer Students)

Complete
% Complete: **100%**

Deadline	Activity	
Spring 2014	Update Transfer website	Complete

Extensive materials supplied but we still need to add some more links.

Project: Update Website 2014/2015 (2.3 Support Transfer Students)

Incomplete
% Complete: **20%**

Deadline	Activity	
Fall 2014	Review current	Complete
Fall 2014	Decide on additional material	Current
Spring 2015	Author additional material	Future Activity
Spring 2015	Send to webmaster	Future Activity
Summer 2015	Review content	Future Activity

SOLANO
COMMUNITY COLLEGE

Provided some updates to transfer website but need to review and add additional links.

2.4 Improve access

CalWorks

Last Program Review on: Fall 2014

Jocelyn Mouton

Project: CalWORKs Electronic filing system (2.4 Improve access)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2015	Research electronic filing systems	Future Activity
Spring 2016	Hire temporary workers to assist with the conversion	Future Activity
Fall 2016	Scan current paperwork to electronic system	Future Activity

CalWORKs Electronic filing system

Counseling

Last Program Review on: Fall 2014

Jocelyn Mouton

Project: Degree Works (2.4 Improve access)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2014	Degree Works training for entire Counseling Division	Current
Fall 2014	Review and evaluate Degree Works	Current
Fall 2014	Initial pilot training October 7, 2014	Current

60% of SEP's completed with the use of Degree Works

Project: Develop plan for addressing Ed Planning mandate of Student Success Initiative (2.4 Improve access)

Incomplete
% Complete: **100%**

Deadline	Activity	
Fall 2014	Discuss with counselors the idea of using COUN 101 as the means to address student Ed Plan needs.	Complete

Project: Improve Counseling Department Image (2.4 Improve access)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2014	Increase counselor visibility on and off campus	Overdue
Fall 2014	Staff will attend generalists trainings	Current
Fall 2014	Create a customer friendly environment by improving signage and Counseling Division waiting areas	Current
Fall 2014	Develop a consistent customer service training	Current

90% satisfaction on student surveye

Project: Mandatory COUN 101 Orientation for college success (2.4 Improve access)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2015	Meet with academic senate	Future Activity
Spring 2015	Meet with curriculum committee	Future Activity
Spring 2015	Address at Sup/Pres cabinet	Future Activity
Spring 2015	Develop and write a policy	Future Activity

100% non-exempt student participation
Student surveys

DSP

Last Program Review on: No Program Review

Jocelyn Mouton

Project: Online Appointments (2.4 Improve access)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2015	Develop an online appointment system	Future Activity

SOLANO
COMMUNITY COLLEGE

Last Program Review on:No Program Review

Diane White

Project: CDFS webpage (2.4 Improve access)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2014	Consult with Scott Ota about procedures for setting up a webpage	Current
Fall 2014	Consult with faculty and advisory members about content	Current
Spring 2015	Write content and take pictures to incorporate	Future Activity
Spring 2015	Forward information to Scott Ota for website	Future Activity

Library

Last Program Review on:Fall 2014

Roger Clague

Project: Access: Clean up microfilm (2.4 Improve access)

Incomplete
% Complete: **0%**

Deadline	Activity	
Summer 2015	Discard (plan)	Future Activity
Spring 2016	A list of overlapping titles will be created (databases)	Future Activity
Spring 2016	A list of periodicals and microfilm to be discarded will be created	Future Activity
Summer 2016	Items will be discarded from shelf and catalog	Future Activity

Project: Access: Credo (2.4 Improve access)

Incomplete
% Complete: **75%**

Deadline	Activity	
Summer 2014	Review reference databases	Complete
Fall 2014	Arrange for trial of Credo	Complete
Fall 2014	Subscribe to Credo	Complete
Spring 2015	Work with Credo to get all Library resources available on topic pages	Future Activity

We have reviewed and began the Credo trial.

Project: Access: Vallejo Center Library (2.4 Improve access)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2015	Investigate and implement Saturday hours for Vallejo Center Library	Future Activity

Fall 2011
Open 30 hours spread over 4 days
Served: 1424 students

Spring 2012
Open 30 hours spread over 4 days
Served: 1870 students

AND: FALL 2012
Open 33 hours spread over 5 days (although it was 30 hours until today…)
In 20 open days we have already served: 605 students!!!!

Fall 2012: 1817 students, 76 open days, avg. 23 students/day
Spring 2013: 2269 students, 72 open days, 31 students/day
Fall 2013: 2430 students, 73 open days, 33 students/day

Project: Access: Collections: eSerials (2.4 Improve access)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2015	Evaluate Thirdiron software	Future Activity
Fall 2015	Purchase Chromebooks and or tablets	Future Activity
Spring 2016	Install Zinio application and chosen eJournal application on new Chromebooks/tablets	Future Activity

SOLANO
COMMUNITY COLLEGE

Project: Deploy Credo System (2.4 Improve access) | Awaiting Evaluation
% Complete: **100%**

Deadline	Activity	
Fall 2014	Purchase and operationalize system	Complete

Project: Service: Roll Library Fines (2.4 Improve access) | Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2016	Library lead meets with Finance Office to create a Library fine rollover.	Future Activity

Project: Service: Webrarian (2.4 Improve access) | Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2015	Purchase cameras and kiosk	Future Activity
Summer 2015	Implement service	Future Activity

Student Equity Plan 2013-2018

Last Program Review on: Fall 2014

Shirley Lewis

Project: Enhance Student Success and Support (2.4 Improve access) | Complete
% Complete: **100%**

Deadline	Activity	
Fall 2014	Develop SSSP Plan to Support Access	Complete

Draft of SSSP Plan was approved by the Academic Senate in May 2014.

Project: Strengthen High School Partnerships & College Readiness (2.4 Improve access) | Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2015	Outreach to Underrepresented Students	Future Activity
Spring 2015	Develop Common Core Standards	Future Activity

The College has begun collaborating with high school faculty, including Fairfield-Suisun Unif. Sch. Dist., in regard to understanding the new common core standards at the K-12 level. Other activities have included a K-12 and SCC Faculty Dinner, a Principals Breakfast, and a HS Counselors Conference to help strengthen partnerships and improve college readiness. The Fairfield Early College High School was also launched in Fall 2014 on the Fairfield campus.

Project: Student Equity Plan 2014-2017: ACCESS (2.4 Improve access) | Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2015	Focus Delivery of SSSP Services to	Future Activity
Spring 2017	Improve Student Services Customer Service to Target Groups	Future Activity
Spring 2017	Increase High School and Community Outreach to Target Groups	Future Activity
Spring 2017	Implement and Promote Student-Centered Class Scheduling and Equitable Customer Service	Future Activity
Summer 2017	Enhance Services to Foster Youth	Future Activity

Project: Sustain Community Outreach (2.4 Improve access) | Complete
% Complete: **100%**

Deadline	Activity	
Spring 2014	Develop Outreach Plan and Calendar	Complete
Fall 2014	Promote Career and Education Pathways	Complete
Spring 2015	Develop Outreach Materials	Complete
Spring 2015	Promote Evening and Online Programs	Complete

With the exception of promoting Career and Education Pathways, there has been much progress in increasing community outreach. A Law School Pathway Program has been implemented with the first cohort's acceptance into the Fall 2014 program. More work needs to occur in this area.

Student Life

Last Program Review on: Fall 2014

Rischa Slade

Project: Increase student involvement. (2.4 Improve access) | Incomplete
% Complete: **33%**

SOLANO
COMMUNITY COLLEGE

Deadline	Activity	
Fall 2014	Agreement with Athletics Dept. for free entry to events with ID	Complete
Spring 2015	With A. Director, hold events in Building 1400 Lobby	Future Activity
Summer 2015	Publish benefits available to students who purchase ID Cards	Future Activity

Vacaville Center

Last Program Review on:Fall 2014

Maire Morinec

Project: Biotechnology Expansion (2.4 Improve access)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2015	Reconfigure room 114 to support additional lab equipment and supplies	Future Activity
Fall 2015	Develop schedule to support Biotechnology classes at the VVCTR	Future Activity
Fall 2017	Working with Bond Manager and Science faculty to design and configure the new Biotech building	Future Activity

Project: Saturday Programming (2.4 Improve access)

Awaiting Evaluation
% Complete: **100%**

Deadline	Activity	
Spring 2015	Develop a schedule of classes in the IGETC pattern on Saturday mornings	Complete

Project: Travis Unified School District Partnership (2.4 Improve access)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2015	Work with Travis Unified School District to develop a schedule of class offerings for students	Future Activity

Vallejo Center

Last Program Review on:Fall 2014

Jerry Kea

Project: Develop stronger Sonoma State presence - courses and programs (2.4 Improve access)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2014	Work with Provost Rogerson (SSU) to submit intention to apply	Current

Project: Measure Q, Construction Planning, Auto Tech Center (2.4 Improve access)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2015	Auto Technology Center Criteria Directives	Future Activity
Fall 2015	Auto Technology Center Planning Committee	Future Activity

Project: Relocation of MAC Lab (2.4 Improve access)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2014	Plan with Math, IT, and Vacaville colleagues the relocation and reconfiguration of the MAC Lab.	Current

Project: Valleo Center Program Devlopment (2.4 Improve access)

Incomplete
% Complete: **0%**

Deadline	Activity	
Summer 2015	Vallejo Center Expansion Advisory Committee	Future Activity
Summer 2015	Vallejo And Benicia Focus Group Meeting	Future Activity

Veterans Affairs Center

Last Program Review on:Fall 2014

Amy Utt

Project: Three Year Plan - Provide Skype Education Plan Appointments (2.4 Improve access)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2014	VA approved electronic signature	Current
Fall 2014	Research Skype at other VA Schools	Current
Spring 2015	Training	Future Activity

Project: Three Year Plan - Veteran Resource Center (2.4 Improve access)

Incomplete
% Complete: **33%**

Fall 2014

SOLANO
Community College

Deadline	Activity	
Spring 2014	Education Master Plan	Complete
Fall 2014	Collaboration	Current
Fall 2014	Planning Process	Current

Project: Vet Calendar on Website (2.4 Improve access)

Complete
% Complete: **100%**

Deadline	Activity	
Spring 2014	Sent Request to IT Dec. 2013. Waiting on IT to load calendar	Complete

Ongoing

Project: Veteran Mandatory Orientation (2.4 Improve access)

Incomplete
% Complete: **60%**

Deadline	Activity	
Spring 2014	Research	Complete
Spring 2014	In Development	Complete
Spring 2014	Create Script	Complete
Fall 2014	IT creating code in VIP and Banner	Current
Spring 2015	In-person Orientation for S15 in November 2014	Future Activity

SOLANO
COMMUNITY COLLEGE

2.5 Effective Enrollment Management

Admissions and Records

Barbara Fountain

Project: Service to Students (2.5 Effective Enrollment Management)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2014	SSB Petition Results	Overdue
Spring 2014	How-To's	Overdue
Spring 2014	EAP	Overdue
Spring 2014	Instant Info	Overdue
Spring 2014	Increase Student Use of Centers in their Service Areas	Overdue
Spring 2014	Degree/Cert Petition	Overdue
Spring 2014	Submit Petitions Online	Overdue
Spring 2014	Student Password Reset	Overdue
Summer 2014	Board Policy/Admin Procedure Updates	Overdue
Fall 2014	Co-Requisite Processing	Current
Fall 2014	Education USA	Current

Project: Staff Training (2.5 Effective Enrollment Management)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2014	Drop Surveys	Current

Education Master Plan

Diane White

Project: Assess Course Offerings (2.5 Effective Enrollment Management)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2014	Obtain Tableau software and arrange for training	Current
Spring 2015	Use Tableau to examine enrollment data and trends.	Future Activity
Spring 2015	Construct two year schedule of courses	Future Activity

Project: Child Development and Family Studies Faculty Hiring (2.5 Effective Enrollment Management)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2014	Position Vacancy announced/advertised	Overdue
Spring 2014	Interviewing, selection, and hiring of Full-time faculty	Overdue

Project: Collaborate with campus publicity and outreach agencies (2.5 Effective Enrollment Management)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2014	Participate in "Celebrate SCC" event	Overdue
Fall 2014	Host an event	Current

Project: Develop forensic training certificate (2.5 Effective Enrollment Management)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2014	Labor market analysis	Current
Fall 2014	Confer with Biology, Chemistry and Photography faculty	Current
Fall 2014	Confer with Articulation Officer courses and program.	Current
Spring 2015	Write curriculum and submit	Future Activity
Spring 2016	Offer course(s)	Future Activity

Project: Development of Agriculture Technology and Science Program (2.5 Effective Enrollment Management)

Incomplete
% Complete: **0%**

Deadline	Activity	

Fall 2014

SOLANO
COMMUNITY COLLEGE

Deadline	Activity	Status
Fall 2014	Program Description and outline	Current
Spring 2015	Course developments	Future Activity
Fall 2015	Course implementation	Future Activity
Spring 2016	Approval of the program by the Chancellor's office.	Future Activity

Project: Grow enrollment in Graphic Arts (2.5 Effective Enrollment Management)
Incomplete
% Complete: **25%**

Deadline	Activity	Status
Spring 2014	Participate in "Celebrate SCC" 2014	Complete
Spring 2014	Survey current Graphic Arts students	Overdue
Spring 2015	Research offerings at CCs in the region and beyond	Future Activity
Fall 2015	Review TMC for Graphic Arts	Future Activity

Project: Hire full-time faculty Allied Health (2.5 Effective Enrollment Management)
Incomplete
% Complete: **0%**

Deadline	Activity	Status
Spring 2014	Convene hiring	Overdue

Project: Sports Medicine AS Degree (2.5 Effective Enrollment Management)
Incomplete
% Complete: **0%**

Deadline	Activity	Status
Spring 2014	Hire Certified athletic trainer faculty	Overdue
Summer 2014	Live with new changes and hire	Overdue

Financial Aid

Last Program Review on:Fall 2014

Robin Darcangelo

Project: CCC Apply BOGG (2.5 Effective Enrollment Management)
Complete
% Complete: **100%**

Deadline	Activity	Status
Spring 2014	Transitioning from XAP to CCCApply	Complete

The process working well

Project: FA Supervisor/ALG position and additional staff to serve students (2.5 Effective Enrollment Management)
Awaiting Evaluation
% Complete: **100%**

Deadline	Activity	Status
Summer 2014	Collect data and evaluate program needs for FA/EOPS & CARE/Veterans	Complete
Summer 2014	Evaluate Program budgets and needs	Complete
Summer 2015	Create New position or reclass existing position for ALG	Complete

Project: Financial Aid Orientation (2.5 Effective Enrollment Management)
Awaiting Evaluation
% Complete: **100%**

Deadline	Activity	Status
Summer 2014	Tracking requirements for new students	Complete

Project: Merge Financial Aid & EOPS/CARE and Marketing strategies (2.5 Effective Enrollment Management)
Complete
% Complete: **100%**

Deadline	Activity	Status
Summer 2014	FATV	Complete
Summer 2014	College Visits	Complete
Summer 2014	EOPS Tracking requirment	Complete
Summer 2015	In-Reach and Out-reach events.	Complete

Increased number of students and data supported.

Project: Policies & Procedures Manual (2.5 Effective Enrollment Management)
Awaiting Evaluation
% Complete: **100%**

Deadline	Activity	Status
Spring 2015	Research IFAP & NASFAA Templates	Complete

Project: SAP 101 (2.5 Effective Enrollment Management)
Complete
% Complete: **100%**

SOLANO
COMMUNITY COLLEGE

FA attended all scheduled orientations and information was well received by students.

Recruitment

Last Program Review on:Fall 2014

Shemila Johnson

Project: School Housing (2.5 Effective Enrollment Management)

Complete
% Complete: **100%**

Deadline	Activity	
Spring 2014	ED Master Plan	Complete
Spring 2014	Facilities Master Plan	Complete
Spring 2014	Visit schools with model in place	Complete

add to facilities and ed master plans, will check fall 2015 on progress.

Project: Update Recruitment Materials (2.5 Effective Enrollment Management)

Complete
% Complete: **100%**

Deadline	Activity	
Summer 2014	Research recruitment tools	Complete

ebrochure implemented summer 2014.

Project: Use Technology in Outreach (2.5 Effective Enrollment Management)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2015	Test activity with tablet at high school events fall 2014	Future Activity
Summer 2015	analyze ebrochure numbers from test period	Future Activity
Summer 2015	report findings to appropriate areas	Future Activity
Fall 2015	roll-out tablet purchasing plan for recruitment purposes	Future Activity

Vallejo Center

Last Program Review on:Fall 2014

Jerry Kea

Project: Student Services Generalist Training (Vallejo) (2.5 Effective Enrollment Management)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2015	Plan and Execute Generalist Training	Future Activity

SOLANO
COMMUNITY COLLEGE

3. Strengthen Community Connections

The plan below represents the work to be completed by 10 units contributing to 3. Strengthen Community Connections . This section includes 22 projects and 68 activities as broken down below.

		Overdue	Current	Complete	Future Activity
3. Strengthen Community Connections	3.1 Respond to Community Needs	3	4	18	13
	3.2 Expand Community Ties	5	5	8	12
Total		8	9	26	25

SOLANO
COMMUNITY COLLEGE

Plan Summary: 3. Strengthen Community Connections

			Spring 2014	Summer 2014	*Fall 2014	Spring 2015	Summer 2015	Fall 2015	Spring 2016	Summer 2016
3.1 Respond to Community Needs	Education Master Plan	Horticulture Facility Outlaying Area Rework			0% 2	0% 2			0% 1	
	HR	Equity and Inclusion Advisory Council	0% 1		100% 1					
	Marketing	Implement Branding and Image Campaign		100% 3		0% 1				
	President's Office	Non-Credit Intensive Aviation Training	0% 1							
	Student Life	Reassess the Pepsi Contract			50% 2	0% 1				
	Vacaville Center	Student Support Services				0% 2				
	Workforce Training and Grants Management	TAACCCT Program			100% 1	67% 3		0% 1		
		ARFVTP Grant		100% 2						
		BACWWE		100% 2	100% 1	0% 1		0% 2		
		Contract Education and Training	100% 1	100% 2						
		SB70 career pathways	0% 1	100% 1	50% 2			0% 1		
3.2 Expand Community Ties	Career Placement	NACE Membership			100% 1				0% 1	

SOLANO
COMMUNITY COLLEGE

			Spring 2014	Summer 2014	* Fall 2014	Spring 2015	Summer 2015	Fall 2015	Spring 2016	Summer 2016
3.2 Expand Community Ties	Education Master Plan	Collaborate with local high school instructors and articulate	0% 1			0% 2		0% 1		
		Creation of Liaison Committee for Pre-Allied Health			0% 2	0% 2				
		Solano County Math Steeplechase			0% 3					
	IA - SCC Educational Foundation	Develop active SCCEF Board Membership		100% 1						
		Develop Alumni Association	100% 1			0% 1	0% 1		0% 1	0% 1
		Launch Community Outreach Program		33% 3						
		Public Relations Campaign	100% 1		100% 1	0% 1		0% 1		
		Signature Special Event	0% 2							
		Website Development			100% 1					
	Recruitment	Increase outreach efforts by 10%			100% 1					

SOLANO
COMMUNITY COLLEGE

Project Activities

For 3. Strengthen Community Connections
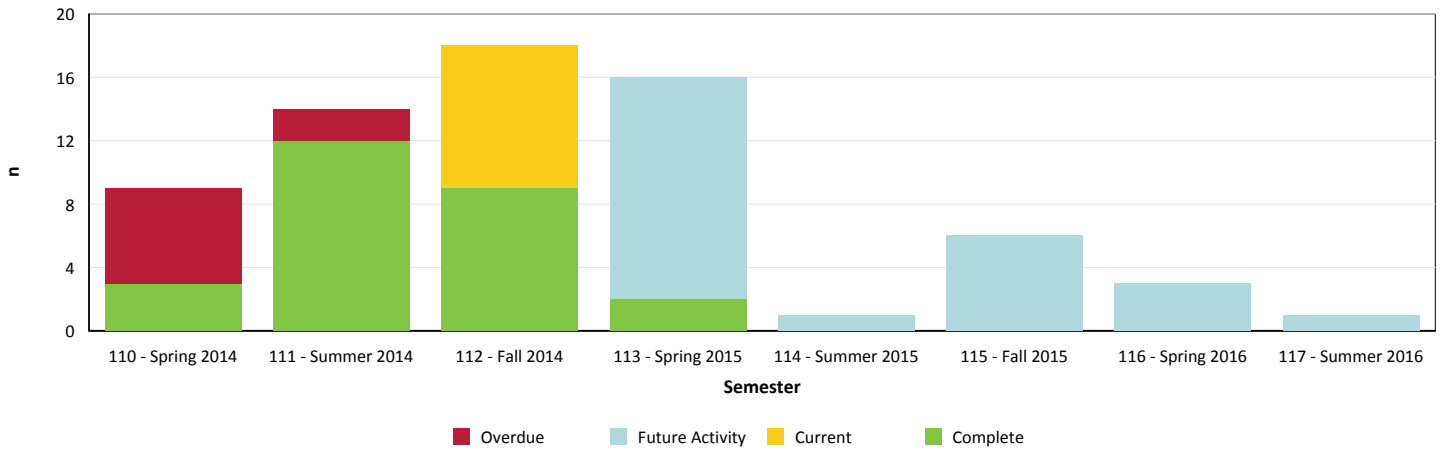
3.1 Respond to Community Needs

Education Master Plan

Last Program Review on:No Program Review

Diane White

Project: Horticulture Facility Outlaying Area Rework (3.1 Respond to Community Needs) — Incomplete — % Complete: **0%**

Deadline	Activity	
Fall 2014	Horticulture Facility Outlaying Rework drawing of new areas	Current
Fall 2014	Presentation to Board of Trustees	Current
Spring 2015	Investigation of existing utilities and recommendation for implementation of new areas	Future Activity
Spring 2015	Investigation of community support for project	Future Activity
Spring 2016	Start of demolition, construction, and opening of facility to public	Future Activity

HR

Last Program Review on:Fall 2014

Wade Larson

Project: Equity and Inclusion Advisory Council (3.1 Respond to Community Needs) — Incomplete — % Complete: **50%**

Deadline	Activity	
Spring 2014	Campus Climate Survey	Overdue
Fall 2014	Online Diversity Resources	Complete

Marketing

Last Program Review on:Fall 2014

Shemila Johnson

Project: Implement Branding and Image Campaign (3.1 Respond to Community Needs) — Incomplete — % Complete: **75%**

Deadline	Activity	
Summer 2014	construct RFP and send out	Complete
Summer 2014	interview companies	Complete
Summer 2014	hire consultant and get board approval	Complete
Spring 2015	work with consultant to rebrand the college	Future Activity

President's Office

Last Program Review on: Fall 2014

Jowel Laguerre

Project: Non-Credit Intensive Aviation Training (3.1 Respond to Community Needs)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2014	3. Recruit students	Overdue

We did not recruit the students because our contact person can no longer be reached. We have re-started the effort with a different outreach person and goal.

Student Life

Last Program Review on: Fall 2014

Rischa Slade

Project: Reassess the Pepsi Contract (3.1 Respond to Community Needs)

Incomplete
% Complete: **33%**

Deadline	Activity	
Fall 2014	Review Contract	Complete
Fall 2014	Evaluate other potential Vendors	Current
Spring 2015	Discuss bidding process and seek advice from Fiscal	Future Activity

Vacaville Center

Last Program Review on: Fall 2014

Maire Morinec

Project: Student Support Services (3.1 Respond to Community Needs)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2015	Reconfigure computer lab in Annex to support separate MAC Lab	Future Activity
Spring 2015	Schedule Math classes in the Vacaville Center Annex	Future Activity

Workforce Training and Grants Management

Last Program Review on: Fall 2014

Deborah Mann

Project: TAACCCT Program (3.1 Respond to Community Needs)

Incomplete
% Complete: **60%**

Deadline	Activity	
Fall 2014	develop on ramp curriculum	Complete
Spring 2015	curriculum and program dev	Future Activity
Spring 2015	develop accelerated instruction	Complete
Spring 2015	purchase equipment	Complete
Fall 2015	faculty development	Future Activity

Project: ARFVTP Grant (3.1 Respond to Community Needs)

Complete
% Complete: **100%**

Deadline	Activity	
Summer 2014	Buy equipment including cars and tools	Complete
Summer 2014	Train 25 auto professionals	Complete

Tthe state gave SCCD an additional $164,128 to train additional studetns/workers and to buy additional equipment. 35+ students and technicains were trained. Eight cars, a truck and trailer were purchased along with much needed equipment.

Project: BACWWE (3.1 Respond to Community Needs)

Incomplete
% Complete: **50%**

Deadline	Activity	
Summer 2014	Buy Training equipment	Complete
Summer 2014	Add industry partners	Complete
Fall 2014	Add courses to Water/Wastewater certiciate	Complete
Spring 2015	Develop Stackable certificates	Future Activity

Fall 2014

SOLANO
Community College

| Fall 2015 | Develop supervisory and leadership debvelopment for BOWE leaders. | Future Activity |
| Fall 2015 | Develop and deliver training for faculty from industry | Future Activity |

Project: Contract Education and Training (3.1 Respond to Community Needs)

Complete
% Complete: **100%**

Deadline	Activity	
Spring 2014	Develop Marketing and outreach	Complete
Summer 2014	Develop and deliver customized and business and industry	Complete
Summer 2014	invite Industry partners to college	Complete

Industry partners are retained as they are very satified with their successful programs.

Project: SB70 career pathways (3.1 Respond to Community Needs)

Incomplete
% Complete: **40%**

Deadline	Activity	
Spring 2014	Purchase welding equipment	Overdue
Summer 2014	develop curriculum and programs for health career pathways	Complete
Fall 2014	articulate-welding program	Current
Fall 2014	develop automotive program	Complete
Fall 2015	develop curriculum water/wastewater	Future Activity

Faculty owns curriculum and there has been a reluctance to make changes and work with others. At this point I have no resources tio devote to our welding program.

SOLANO
COMMUNITY COLLEGE

3.2 Expand Community Ties

Career Placement

Last Program Review on: Fall 2014

Patricia Young

Project: NACE Membership (3.2 Expand Community Ties)

Incomplete
% Complete: **50%**

Deadline	Activity	
Fall 2014	NACE Membership	Complete
Spring 2016	NACE Conference Attendance	Future Activity

Education Master Plan

Last Program Review on: No Program Review

Diane White

Project: Collaborate with local high school instructors and articulate programs (3.2 Expand Community Ties)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2014	Meet with Rosemarie Dias of Multimedia Academy, Jesse Bethel High School, Vallejo	Overdue
Spring 2015	Dialogue with Oakbrook Elementary School	Future Activity
Spring 2015	Host an event	Future Activity
Fall 2015	Include a question in next year's departmental survey	Future Activity

Project: Creation of Liaison Committee for Pre-Allied Health (3.2 Expand Community Ties)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2014	Selection of interdisciplinary committee	Current
Fall 2014	Scheduling, agendas, organization of committee	Current
Spring 2015	Committee meetings	Future Activity
Spring 2015	Review	Future Activity

Project: Solano County Math Steeplechase (3.2 Expand Community Ties)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2014	Registration, overall organization	Current
Fall 2014	Planning and preparations of the 12 stations	Current
Fall 2014	Set-up, proctoring, and clean-up	Current

IA - SCC Educational Foundation

Last Program Review on: Fall 2014

Curt Johnston

Project: Develop active SCCEF Board Membership (3.2 Expand Community Ties)

Complete
% Complete: **100%**

Deadline	Activity	
Summer 2014	Add new board members	Complete

All officers in place and two active commitees

Project: Develop Alumni Association (3.2 Expand Community Ties)

Incomplete
% Complete: **20%**

Deadline	Activity	
Spring 2014	Create a Distinguish Alumni Program	Complete
Spring 2015	Expand Distinguished Alumni Program	Future Activity
Summer 2015	Identify and communicate with Alumni	Future Activity
Spring 2016	Develop a mission statement and membership goal	Future Activity
Summer 2016	Create membership dues and/or campus user card program and benefits	Future Activity

Good venue, worked with Retirees Association and Alumni to plan and implement, but attendance was low - not acceptable.

The Distinguished Alumni Award program was a great success. It created goodwill with SCC alumni and positive press in local newspapers.

Project: Launch Community Outreach Program (3.2 Expand Community Ties)

Incomplete
% Complete: **33%**

Deadline	Activity	
Summer 2014	Establish presense in business community	Complete
Summer 2014	Attend community meetings throughout service area	Overdue
Summer 2014	Market SCC CTE and Contract Education programs to industry	Overdue

Execellent first year events. Good fundraising results. Excellent results attending business events.

Project: Public Relations Campaign (3.2 Expand Community Ties)

Incomplete
% Complete: **50%**

Deadline	Activity	
Spring 2014	Solano Business Connections	Complete
Fall 2014	Attend community events	Complete
Spring 2015	Expand Solano Business Connections to add outreach for the Workforce Development Dept.	Future Activity
Fall 2015	Continue community outreach efforts	Future Activity

The SCCEF Executive Director Curt Johnston is becoming well known to the small business community through the College District as a result of the outreach.

Solano Business Connections brought together members from nine Chamber of Commerce onto the SCC Fairfield campus. Attendance was nearly 300.

Compelling stories were printed in Dixon, Vacaville, Fairfield, and Vallejo thereby providing exposure to College faculty, staff, and donors.

Project: Signature Special Event (3.2 Expand Community Ties)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2014	Solano Business Connections	Overdue
Spring 2014	Celebrate SCC 2014	Overdue

See other sections for results

Project: Website Development (3.2 Expand Community Ties)

Complete
% Complete: **100%**

Deadline	Activity	
Fall 2014	Work with iModules on forms, etc	Complete

The SCCEF golf tournament was the first major special event that made use of the on-line registration and payment features. It was very successful and easy to use. However, we did discover some areas that need improvement. Changes are being made as issue araise. Both Karen Mitchell and Cynthia Garcia attended specialized training for the website software.

Recruitment

Last Program Review on: Fall 2014

Shemila Johnson

Project: Increase outreach efforts by 10% (3.2 Expand Community Ties)

Complete
% Complete: **100%**

Deadline	Activity	
Fall 2014	reach out to 3 to 5 new community partners annually	Complete

outreach efforts have increased exponentially from the 2012-2013 to 2013-2014 year and continue to increase.

4. Optimize Resources

The plan below represents the work to be completed by 19 units contributing to 4. Optimize Resources . This section includes 69 projects and 227 activities as broken down below.

		Overdue	Current	Complete	Future Activity
4. Optimize Resources	4.1 Support Institutional Effectiveness	3	17	25	67
	4.2 Maximize Institutional Effectiveness	5	9	32	32
	4.3 Maintain up-to-date Technology		5	11	21
Total		8	31	68	120

SOLANO
COMMUNITY COLLEGE

Plan Summary: 4. Optimize Resources

			Spring 2014	Summer 2014	* Fall 2014	Spring 2015	Summer 2015	Fall 2015	Spring 2016	Summer 2016	Fall 2016	Spring 2017	Fall 2017
4.1 Support Institutional Effectiveness	Counseling	SSSP Implementation				0% 2							
	Facilities Master Plan	Autotech Project at VJO			67% 3		0% 3						
		Biotechnology Building at VV		0% 1	100% 2		0% 3						
		Bond Newsletter	100% 1										
		Bond Quarterly Report for CBOC			0% 1								
		Bond Spending Plan	100% 1		100% 2								
		Create Measure Q website		50% 2	50% 2								
		External Presentations			0% 3								
		Facility Master Plan	100% 2										
		Measure G Close Out Report				0% 1							
		Measure Q Program Financial Controls	100% 2		0% 1	0% 2							
	Grants	Private fundraisers in people's homes or businesses				0% 1	0% 1						

SOLANO
COMMUNITY COLLEGE

			Spring 2014	Summer 2014	* Fall 2014	Spring 2015	Summer 2015	Fall 2015	Spring 2016	Summer 2016	Fall 2016	Spring 2017	Fall 2017
4.1 Support Institutional Effectiveness	Grants	TRIO Student Support Services Grant Application			0% 1	0% 1							
	IA - SCC Educational Foundation	Develop SCCEF Annual Fund			100% 1	0% 2	0% 2						
	IT	Omni Update Content Management			100% 1	0% 1	0% 1	0% 1	0% 1				
	Marketing	Develop a Marketing Plan		0% 1					0% 1				
		Research Marketing Departments Staff Size of Other Community			0% 1	0% 1	0% 1						
		Write a Style Guide				0% 1							
	Recruitment	assess staffing needs			0% 1	0% 2							
	Research and Planning	Analyse SARS Data				0% 1	0% 1	0% 1					
		Argos Project: Enrollment Management				0% 1	0% 2	0% 2	0% 1				
		Argos Project: HR and Payroll						0% 1	0% 1				
		Argos Project: Management Budgets			0% 2	0% 2	0% 1	0% 1					
		Budget and Prioritization Module				0% 2	0% 1	0% 1	0% 1				
		Follow up student survey									0% 1	0% 1	0% 1	0% 2

SOLANO
COMMUNITY COLLEGE

			Spring 2014	Summer 2014	*Fall 2014	Spring 2015	Summer 2015	Fall 2015	Spring 2016	Summer 2016	Fall 2016	Spring 2017	Fall 2017
4.1 Support Institutional Effectiveness	Research and Planning	Increase SPC involvement in Planning		100% 1	67% 3		0% 1						
		Online Planning System			100% 1	0% 2	0% 1	0% 2					
		SLO Database Redesign		100% 1	0% 1	0% 1	0% 1						
		Student Survey			0% 2	0% 1		0% 1					
		Student Transfer Research Project	100% 2	100% 2	0% 1	0% 2							
	Staff Equity and Diversity	Title V Compliance						0% 2					
4.2 Maximize Institutional Effectiveness	Accreditation	Accreditation Program Review			0% 4								
	Childrens Program	Financial Stability	100% 1		100% 3								
	College Police	Update and Revise Emergency Response Plan			100% 1								
	Finance	Management Reporting			67% 3	0% 2							
		Quarterly Reports for Restricted Funds				0% 1							
	Financial Aid	Better Security for Higher One ATM Machines	100% 2										
		Cohort Default Prevention (CDR) Plan Implementation	100% 4										

SOLANO
COMMUNITY COLLEGE

4.2 Maximize Institutional Effectiveness			Spring 2014	Summer 2014	*Fall 2014	Spring 2015	Summer 2015	Fall 2015	Spring 2016	Summer 2016	Fall 2016	Spring 2017	Fall 2017
	Financial Aid	Direct Loans			100% 1								
	Grants	Title III Strengthening Institutions Grant funds in FY 2015				0% 3							
		TRIO Upward Bound FY 2016								0% 1			
		TRIO Upward Bound Math & Science FY 2016								0% 1			
		TRIO Upward Bound Veterans for FY 2016								0% 1			
	Graphics	Online Submission Form			50% 2	0% 2							
		Poster and laminating service		100% 1	100% 1	0% 1							
	HR	NeoGov Implementation			100% 4								
	IA - SCC Educational Foundation	SCCEF Infrastructure Development		0% 1									
	IT	Disaster Recovery & Cloud Based Failover			100% 2	0% 1		0% 2					
		Document Management System			100% 1	0% 1		0% 1	0% 1	0% 1			
		Group Printing & Enterprise Wide Print Monitoring		100% 1					0% 1	0% 1	0% 1		0% 1
	President's Office	Fiscal Stability		100% 1									

SOLANO
COMMUNITY COLLEGE

			Spring 2014	Summer 2014	*Fall 2014	Spring 2015	Summer 2015	Fall 2015	Spring 2016	Summer 2016	Fall 2016	Spring 2017	Fall 2017
4.2 Maximize Institutional Effectiveness	Research and Planning	2014 Excel Training Series			100% 1	0% 2							
		Consolidate Reporting Databases for Advanced Reports	100% 2										
		Student Survey		0% 1	0% 2	0% 2		0% 2					
	Staff Equity and Diversity	Annual Review 2014	0% 1	0% 2	0% 1								
		Campus Climate Survey				0% 1							
		Hiring Policy Review			100% 1	0% 2							
		NeoGov Reporting	100% 1		100% 1								
4.3 Maintain up-to-date Technology	Facilities	Automated work order system	100% 3			0% 1							
		Energy Efficient Lighting/Occupancy Sensors		100% 1		0% 1							
		HVAC Efficiency						0% 2					
		Key Entry Control	100% 1		100% 1	0% 1							
	IT	CISCO VOIP Upgrade/Replacement			100% 1	0% 2	0% 1	0% 1					
		Degree Works			100% 1			0% 1					

SOLANO
COMMUNITY COLLEGE

			Spring 2014	Summer 2014	* Fall 2014	Spring 2015	Summer 2015	Fall 2015	Spring 2016	Summer 2016	Fall 2016	Spring 2017	Fall 2017
4.3 Maintain up-to-date Technology	IT	End-User System replacement - 5 year cycle		100% 1	50% 2	0% 1			0% 1				
		Inventory Management System			0% 2	0% 2	0% 1						
		Workflow (Banner or other TBC)			50% 2	0% 1	0% 1	0% 1					
	Library	New staff computers				0% 1							
	Recruitment	Create outreach web page			0% 1		0% 2						

SOLANO
COMMUNITY COLLEGE

Project Activities

For 4. Optimize Resources

Legend: Overdue, Future Activity, Current, Complete

X-axis (Semester): 110 - Spring 2014, 111 - Summer 2014, 112 - Fall 2014, 113 - Spring 2015, 114 - Summer 2015, 115 - Fall 2015, 116 - Spring 2016, 117 - Summer 2016, 118 - Fall 2016, 119 - Spring 2017, 121 - Fall 2017
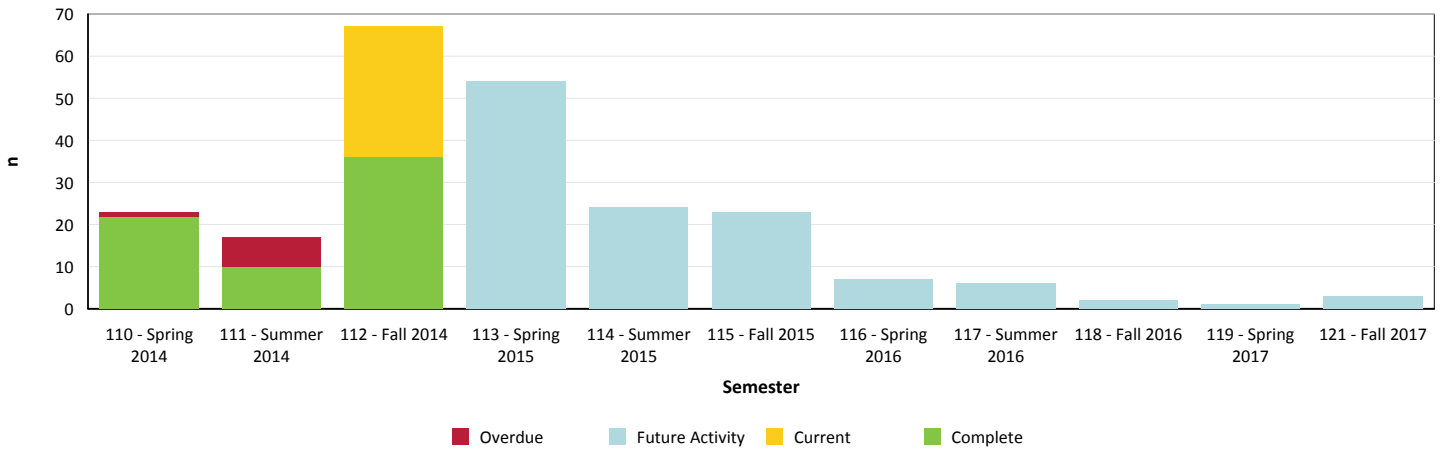
4.1 Support Institutional Effectiveness

Counseling

Last Program Review on: Fall 2014

Jocelyn Mouton

Project: SSSP Implementation (4.1 Support Institutional Effectiveness)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2015	Hire additional counselors to serve students	Future Activity
Spring 2015	Hire dedicated SSSP data input specialist to complete MIS reports and assist counselors	Future Activity

100% SSSP implementation

Facilities Master Plan

Last Program Review on: No Program Review

Leigh Sata

Project: Autotech Project at VJO (4.1 Support Institutional Effectiveness)

Incomplete
% Complete: **33%**

Deadline	Activity	
Fall 2014	PIF approval at board	Complete
Fall 2014	Hire Criteria Architect	Complete
Fall 2014	Complete Swing Space project on Georgia St	Current
Summer 2015	Hire Design-Build Entity	Future Activity
Summer 2015	CEQA review and report	Future Activity
Summer 2015	Develop buildling program	Future Activity

Project: Biotechnology Building at VV (4.1 Support Institutional Effectiveness)

Incomplete
% Complete: **33%**

Deadline	Activity	
Summer 2014	Program Swing Space for temporary facility	Overdue
Fall 2014	Board approval of PIF	Complete
Fall 2014	Hire Criteria Architect and appoint User group	Complete
Summer 2015	Develop bulding progam	Future Activity
Summer 2015	Hire Design-Build Entity	Future Activity
Summer 2015	CEQA report and approval	Future Activity

Project: Bond Newsletter (4.1 Support Institutional Effectiveness) | Awaiting Evaluation
% Complete: **100%**

Deadline	Activity	
Spring 2014	Create template and set of regular articles	Complete

Project: Bond Quarterly Report for CBOC (4.1 Support Institutional Effectiveness) | Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2014	Complete project templates for CBOC reports - to incl financial summary	Current

Project: Bond Spending Plan (4.1 Support Institutional Effectiveness) | Awaiting Evaluation
% Complete: **100%**

Deadline	Activity	
Spring 2014	Complete draft version of BSP	Complete
Fall 2014	Share BSP draft with internal user groups	Complete
Fall 2014	Gain Board approval of BSP	Complete

Project: Create Measure Q website (4.1 Support Institutional Effectiveness) | Incomplete
% Complete: **50%**

Deadline	Activity	
Summer 2014	Measure Q Go Live!	Complete
Summer 2014	Load all CBOC agendas, minutes and reports	Overdue
Fall 2014	Update all existing information, including Measure G contacts	Complete
Fall 2014	Load Board reports and presentations	Current

Project: External Presentations (4.1 Support Institutional Effectiveness) | Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2014	Identify appropriate meetings	Current
Fall 2014	Develop standard presentation template	Current
Fall 2014	Set meetings	Current

Project: Facility Master Plan (4.1 Support Institutional Effectiveness) | Awaiting Evaluation
% Complete: **100%**

Deadline	Activity	
Spring 2014	Complete two year planning process started in 2012.	Complete
Spring 2014	Coordinate work on completed EMP	Complete

Project: Measure G Close Out Report (4.1 Support Institutional Effectiveness) | Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2015	Create suitable template and identify items to report	Future Activity

Project: Measure Q Program Financial Controls (4.1 Support Institutional Effectiveness) | Incomplete
% Complete: **40%**

Deadline	Activity	
Spring 2014	Separate Series A from Series B internally and at County Treasurer's office	Complete
Spring 2014	Design appropriate fund strings for Measure Q	Complete
Fall 2014	Review all existing Measure Q expenditures and reallocate to appropriate fund string	Current
Spring 2015	Select and implement stand alone online financial tracking system	Future Activity
Spring 2015	Complete 12 "findings" from AKG group	Future Activity

Grants

Last Program Review on:Fall 2014

Cynthia Garcia

Project: Private fundraisers in people's homes or businesses (4.1 Support Institutional Effectiveness) | Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2015	Determine list of potential hosts	Future Activity
Summer 2015	Coordinate functions	Future Activity

SOLANO
COMMUNITY COLLEGE

Project: TRIO Student Support Services Grant Application (4.1 Support Institutional Effectiveness)

Incomplete

% Complete: **0%**

Deadline	Activity	
Fall 2014	Coordinate campus community to build strong collaboration and proposed grant program	Current
Spring 2015	Write and submit application	Future Activity

IA - SCC Educational Foundation

Last Program Review on:Fall 2014

Curt Johnston

Project: Develop SCCEF Annual Fund (4.1 Support Institutional Effectiveness)

Incomplete

% Complete: **20%**

Deadline	Activity	
Fall 2014	Hire Fundraising Professional	Complete
Spring 2015	Carry out SCCEF Board training	Future Activity
Spring 2015	Develop Annual Fund Campaign	Future Activity
Summer 2015	Create Fundraising Event to highlight Annual Fund	Future Activity
Summer 2015	Implement first phase of Annual Fund	Future Activity

IT

Last Program Review on:Fall 2014

Roger Clague

Project: Omni Update Content Management (4.1 Support Institutional Effectiveness)

Incomplete

% Complete: **20%**

Deadline	Activity	
Fall 2014	Project Kickoff Planning Session	Complete
Spring 2015	Milestone 1 - Train & rollout to early users	Future Activity
Summer 2015	Milestone 2 - identify and train additional units	Future Activity
Fall 2015	Milestone 3 - bring all web pages up to date through end user management	Future Activity
Spring 2016	Project Completion & Closeout – Success assessment	Future Activity

Marketing

Last Program Review on:Fall 2014

Shemila Johnson

Project: Develop a Marketing Plan (4.1 Support Institutional Effectiveness)

Incomplete

% Complete: **0%**

Deadline	Activity	
Summer 2014	write draft marketing plan	Overdue
Fall 2015	write final marketing plan	Future Activity

Project: Research Marketing Departments Staff Size of Other Community Colleges (4.1 Support Institutional Effectiveness)

Incomplete

% Complete: **0%**

Deadline	Activity	
Fall 2014	contact colleagues using PIO listserv to poll	Current
Spring 2015	research online 5 districts comprable to Solano's size to see the size of their marketing team	Future Activity
Summer 2015	write a recommendation to hire additional marketing dept staff	Future Activity

Project: Write a Style Guide (4.1 Support Institutional Effectiveness)

Incomplete

% Complete: **0%**

Deadline	Activity	
Spring 2015	write a style guide	Future Activity

Recruitment

Last Program Review on:Fall 2014

Shemila Johnson

Project: assess staffing needs (4.1 Support Institutional Effectiveness)

Incomplete

% Complete: **0%**

Deadline	Activity	
Fall 2014	review work load for outreach activities	Current

Fall 2014

SOLANO
COMMUNITY COLLEGE

| Spring 2015 | research colleges of the same size's recruitment departments | Future Activity |
| Spring 2015 | write a draft plan and submit to Shirley Lewis | Future Activity |

Research and Planning

Last Program Review on: Fall 2014

Peter Cammish

Project: Analyse SARS Data (4.1 Support Institutional Effectiveness)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2015	Connect to Student Success tables	Future Activity
Summer 2015	Design report	Future Activity
Fall 2015	Download SARS Data	Future Activity

Project: Argos Project: Enrollment Management Dashboard (4.1 Support Institutional Effectiveness)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2015	Finalize enrollment management ODS tables	Future Activity
Summer 2015	Complete datablock	Future Activity
Summer 2015	Create first draft of dashboard	Future Activity
Fall 2015	Release first draft for Fall test	Future Activity
Fall 2015	Evaluate draft 1	Future Activity
Spring 2016	Finalize Argos dashboard and reports	Future Activity

Project: Argos Project: HR and Payroll (4.1 Support Institutional Effectiveness)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2015	Document data flows in Payroll Process	Future Activity
Spring 2016	Identify Validation rules	Future Activity

Project: Argos Project: Management Budgets (4.1 Support Institutional Effectiveness)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2014	Meet with fiscal to decide on data elements	Current
Fall 2014	Finish first draft of design	Current
Spring 2015	Produce first draft for manager feedback	Future Activity
Spring 2015	Final draft	Future Activity
Summer 2015	Setup automatic distribution	Future Activity
Fall 2015	Evaluate with ALG	Future Activity

Project: Budget and Prioritization Module (4.1 Support Institutional Effectiveness)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2015	Focus group with SPC	Future Activity
Spring 2015	Flowchart process for budget and prioritization	Future Activity
Summer 2015	Make amendments to database	Future Activity
Fall 2015	Design reports	Future Activity
Spring 2016	Go live with new system	Future Activity

Project: Follow up student survey (4.1 Support Institutional Effectiveness)

Incomplete
% Complete: **0%**

Deadline	Activity	
Summer 2016	Look for minor survey changes	Future Activity
Fall 2016	Issue Survey	Future Activity
Spring 2017	Complete initial analysis	Future Activity
Fall 2017	Complete comprehensive analysis	Future Activity
Fall 2017	Present to relevant groups	Future Activity

Project: Increase SPC involvement in Planning (4.1 Support Institutional Effectiveness)

Incomplete
% Complete: **60%**

SOLANO
COMMUNITY COLLEGE

Deadline	Activity	
Summer 2014	Set up Planning Database Governance	Complete
Fall 2014	Design SPC Tracking Reports	Complete
Fall 2014	Hold SPC Planning Session	Complete
Fall 2014	Regular presentation to SPC	Current
Summer 2015	Evaluate SPC involvement with PERT	Future Activity

Project: Online Planning System (4.1 Support Institutional Effectiveness)

Incomplete
% Complete: **17%**

Deadline	Activity	
Fall 2014	Define Requirements	Complete
Spring 2015	Evaluate vendors versus in-house options	Future Activity
Spring 2015	Prepare data	Future Activity
Summer 2015	Implement System	Future Activity
Fall 2015	Train Users	Future Activity
Fall 2015	Evaluate New System	Future Activity

Project: SLO Database Redesign (4.1 Support Institutional Effectiveness)

Incomplete
% Complete: **25%**

Deadline	Activity	
Summer 2014	Define requirements	Complete
Fall 2014	Program Test Version	Current
Spring 2015	Finalize Design Changes	Future Activity
Summer 2015	Document Argos Options	Future Activity

Project: Student Survey (4.1 Support Institutional Effectiveness)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2014	Design Survey	Current
Fall 2014	Distribute Survey	Current
Spring 2015	Analyze Results	Future Activity
Fall 2015	Present Results to SGC and SPC	Future Activity

Project: Student Transfer Research Project (4.1 Support Institutional Effectiveness)

Incomplete
% Complete: **57%**

Deadline	Activity	
Spring 2014	Collect Transfer Data	Complete
Spring 2014	Decide on required data	Complete
Summer 2014	Add data to Academic PR	Complete
Summer 2014	Download HS data from Banner	Complete
Fall 2014	Overall Report Design	Current
Spring 2015	Publish Reports	Future Activity
Spring 2015	Present to Academic Senate	Future Activity

Staff Equity and Diversity

Last Program Review on:No Program Review

Staff Equity and Diversity

Project: Title V Compliance (4.1 Support Institutional Effectiveness)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2015	Annual review of Title V requirements	Future Activity
Fall 2015	Attend regular HR training for AVP and Manager to ensure up to date information relating to EEO	Future Activity

SOLANO
COMMUNITY COLLEGE

4.2 Maximize Institutional Effectiveness

Accreditation

Last Program Review on:No Program Review

Diane White

Project: Accreditation Program Review (4.2 Maximize Institutional Effectiveness)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2014	Develop survey to assess degree of participation and knowledge	Current
Fall 2014	Conduct focus group interviews of stakeholder groups re midterm report (10/2014)	Current
Fall 2014	Write Program Review report	Current
Fall 2014	Publish Program Review for Accreditation	Current

Childrens Program

Last Program Review on:Fall 2014

Christie Speck

Project: Financial Stability (4.2 Maximize Institutional Effectiveness)

Awaiting Evaluation
% Complete: **100%**

Deadline	Activity	
Spring 2014	apply for restoration and expansion funding	Complete
Fall 2014	Subsidized child care enrollment will be re-prioritized	Complete
Fall 2014	Postpone the hiring of Children's Program Assistants	Complete
Fall 2014	Increase Head Start partnership funding	Complete

College Police

Last Program Review on:No Program Review

Eric Thelen

Project: Update and Revise Emergency Response Plan (4.2 Maximize Institutional Effectiveness)

Awaiting Evaluation
% Complete: **100%**

Deadline	Activity	
Fall 2014	Review current plan	Complete

Finance

Last Program Review on:Fall 2014

Patrick Killingsworth

Project: Management Reporting (4.2 Maximize Institutional Effectiveness)

Incomplete
% Complete: **40%**

Deadline	Activity	
Fall 2014	Work with IR on Argos table	Complete
Fall 2014	Fund Level Report Draft	Complete
Fall 2014	Report by Org Developed	Current
Spring 2015	Final Design and Distribution Methods	Future Activity
Spring 2015	Mangement Workshop for Reports	Future Activity

Project: Quarterly Reports for Restricted Funds (4.2 Maximize Institutional Effectiveness)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2015	Collect managers feedback on act v budget	Future Activity

Financial Aid

Last Program Review on:Fall 2014

Robin Darcangelo

Project: Better Security for Higher One ATM Machines (4.2 Maximize Institutional Effectiveness)

Awaiting Evaluation
% Complete: **100%**

Deadline	Activity	
Spring 2014	Contact Higher One Team	Complete
Spring 2014	Implement additional security for ATM Machines	Complete

SOLANO
COMMUNITY COLLEGE

Project: Cohort Default Prevention (CDR) Plan Implementation (4.2 Maximize Institutional Effectiveness)

Complete
% Complete: **100%**

Deadline	Activity	
Spring 2014	Target Group 1: Basic Skill Students (Math and English) Interventions	Complete
Spring 2014	Target Group 2: Students Ages 18-35	Complete
Spring 2014	Target Group 3: Students on Academic Probation	Complete
Spring 2014	Target Group 4: Students Entering 5th term who are not making progress towards completion	Complete

U.S. Dept. of Education approved the plan and the Chancellor's Office has given FA kudos on developing an outstanding plan. Our plan is being used as a model plan by the state Chancellor's Office, and is being shared throughout the state.

Project: Direct Loans (4.2 Maximize Institutional Effectiveness)

Complete
% Complete: **100%**

Deadline	Activity	
Fall 2014	Implement DeFault Management Program with Chancellor's Office	Complete

Unable to provide the service based upon lack of staff. Will implement a Default Prevention Program with Chancellor's Office and plan to go forward on this project in fall of 2013.

Grants

Last Program Review on:Fall 2014

Cynthia Garcia

Project: Title III Strengthening Institutions Grant funds in FY 2015 (4.2 Maximize Institutional Effectiveness)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2015	Lead SCC team in collaboration.	Future Activity
Spring 2015	Hire Jennifer Dobbins for program design/editing	Future Activity
Spring 2015	Submit grant eligibility determination application.	Future Activity

Project: TRIO Upward Bound FY 2016 (4.2 Maximize Institutional Effectiveness)

Incomplete
% Complete: **0%**

Deadline	Activity	
Summer 2016	Apply for TRIO Grant	Future Activity

Project: TRIO Upward Bound Math & Science FY 2016 (4.2 Maximize Institutional Effectiveness)

Incomplete
% Complete: **0%**

Deadline	Activity	
Summer 2016	Apply for grant	Future Activity

Project: TRIO Upward Bound Veterans for FY 2016 (4.2 Maximize Institutional Effectiveness)

Incomplete
% Complete: **0%**

Deadline	Activity	
Summer 2016	Collaborate with key partners	Future Activity

Graphics

Last Program Review on:Fall 2014

Janie Sinkewiz

Project: Online Submission Form (4.2 Maximize Institutional Effectiveness)

Incomplete
% Complete: **25%**

Deadline	Activity	
Fall 2014	design Graphics form	Complete
Fall 2014	Sent to web master	Current
Spring 2015	Check to see if form is working	Future Activity
Spring 2015	Email all to advise form is online	Future Activity

Project: Poster and laminating service (4.2 Maximize Institutional Effectiveness)

Incomplete
% Complete: **67%**

Deadline	Activity	
Summer 2014	evaluate staffing and equipment	Complete
Fall 2014	Work out pricing	Complete
Spring 2015	Market Service	Future Activity

SOLANO
COMMUNITY COLLEGE

HR

Wade Larson

Project: NeoGov Implementation (4.2 Maximize Institutional Effectiveness)

Complete

% Complete: **100%**

Deadline	Activity	
Fall 2014	Develop Selection Committee Review Capability	Complete
Fall 2014	Screening capability of Applicant Pools	Complete
Fall 2014	Create How To Apply Guide	Complete
Fall 2014	Test Reporting Functionality	Complete

NEOGOV was implemented in 2012. New recruiter (started July 2014) realigned the NEOGOV configuration to improve and enhance the outcomes and effectiveness of the system. Ongoing improvements will continue.

IA - SCC Educational Foundation

Last Program Review on:Fall 2014

Curt Johnston

Project: SCCEF Infrastructure Development (4.2 Maximize Institutional Effectiveness)

Incomplete

% Complete: **0%**

Deadline	Activity	
Summer 2014	Consider purchase of online data services	Overdue

IT

Last Program Review on:Fall 2014

Roger Clague

Project: Disaster Recovery & Cloud Based Failover (4.2 Maximize Institutional Effectiveness)

Incomplete

% Complete: **40%**

Deadline	Activity	
Fall 2014	Project Kickoff & Baseline Planning	Complete
Fall 2014	Milestone 1 – Meet with cloud services providers	Complete
Spring 2015	Milestone 2 - Prepare detailed specifications & RFP/Q AR	Future Activity
Fall 2015	Milestone 3 - Select partner & deliver solution	Future Activity
Fall 2015	Project Completion & Closeout – Success assessment	Future Activity

Project: Document Management System (4.2 Maximize Institutional Effectiveness)

Incomplete

% Complete: **20%**

Deadline	Activity	
Fall 2014	Project Kickoff & Baseline Planning. Meet with selected vendors	Complete
Spring 2015	Milestone 1 - Prepare RFP/Q	Future Activity
Fall 2015	Milestone 2 - Select Vendor & Place Contract	Future Activity
Spring 2016	Milestone 3 - Convert all units and files to DMS	Future Activity
Summer 2016	Project Completion & Closeout – Success assessment	Future Activity

Project: Group Printing & Enterprise Wide Print Monitoring (4.2 Maximize Institutional Effectiveness)

Incomplete

% Complete: **20%**

Deadline	Activity	
Summer 2014	Project Kickoff & Baseline Planning	Complete
Spring 2016	Milestone 1 - Proof of concep in Bld 600	Future Activity
Summer 2016	Milestone 2 - Prepare RFP/RFQ A/R	Future Activity
Fall 2016	Milestone 3 - Select vendor and let contract (Rollout)	Future Activity
Fall 2017	Implement Group Printing.	Future Activity

President's Office

Last Program Review on:Fall 2014

Jowel Laguerre

Project: Fiscal Stability (4.2 Maximize Institutional Effectiveness)

Complete

% Complete: **100%**

Deadline	Activity	
Fall 2014		

SOLANO
COMMUNITY COLLEGE

| Summer 2014 | Review 311 Quarterly Reports | Complete |

The outcomes have been achieved. They are to continue as part of regular business function.

Research and Planning

Last Program Review on:Fall 2014

<div align="right">Peter Cammish</div>

Project: 2014 Excel Training Series (4.2 Maximize Institutional Effectiveness)

Incomplete
% Complete: **33%**

Deadline	Activity	
Fall 2014	Design Materials	Complete
Spring 2015	Deliver Training	Future Activity
Spring 2015	Evaluate Training	Future Activity

Project: Consolidate Reporting Databases for Advanced Reports (4.2 Maximize Institutional Effectiveness)

Complete
% Complete: **100%**

Deadline	Activity	
Spring 2014	Program Reports	Complete
Spring 2014	Distribute reports on web	Complete

The new program review reports relied heavily on new consolidated databases. This allowed IR to produce complete analaysis of all programs and courses in a user friendly and comprehensive format

Project: Student Survey (4.2 Maximize Institutional Effectiveness)

Incomplete
% Complete: **0%**

Deadline	Activity	
Summer 2014	Design survey	Overdue
Fall 2014	Share survey draft with SGC	Current
Fall 2014	Distribute survey	Current
Spring 2015	Close survey and download data	Future Activity
Spring 2015	Complete initial analysis	Future Activity
Fall 2015	Present initial findings	Future Activity
Fall 2015	Present major findings	Future Activity

Staff Equity and Diversity

Last Program Review on:No Program Review

<div align="right">Staff Equity and Diversity</div>

Project: Annual Review 2014 (4.2 Maximize Institutional Effectiveness)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2014	Review External Drivers	Overdue
Summer 2014	Review Internal Drivers	Overdue
Summer 2014	Review EEO Data	Overdue
Fall 2014	Amend Plans and Timelines	Current

Project: Campus Climate Survey (4.2 Maximize Institutional Effectiveness)

Incomplete
% Complete: **0%**

Deadline	Activity	
Spring 2015	Create subcommittee	Future Activity

Project: Hiring Policy Review (4.2 Maximize Institutional Effectiveness)

Incomplete
% Complete: **33%**

Deadline	Activity	
Fall 2014	EEO in Non Faculty Priority Process	Complete
Spring 2015	Faculty Hiring Policy Review	Future Activity
Spring 2015	Non Faculty Hiring Policy Review	Future Activity

Project: NeoGov Reporting (4.2 Maximize Institutional Effectiveness)

Awaiting Evaluation
% Complete: **100%**

Deadline	Activity	
Spring 2014	Spring 2014 Reports Produced	Complete

Fall 2014

4.3 Maintain up-to-date Technology

Facilities

Last Program Review on:Fall 2014

Dwight Calloway

Project: Automated work order system (4.3 Maintain up-to-date Technology)

Incomplete
% Complete: **75%**

Deadline	Activity	
Spring 2014	Select final work order system	Complete
Spring 2014	Install work order software	Complete
Spring 2014	Initiate project	Complete
Spring 2015	Evaluate system	Future Activity

Project: Energy Efficient Lighting/Occupancy Sensors (4.3 Maintain up-to-date Technology)

Incomplete
% Complete: **50%**

Deadline	Activity	
Summer 2014	Install LED lighting and interior motion sensors	Complete
Spring 2015	Evaluate energy savings	Future Activity

Project: HVAC Efficiency (4.3 Maintain up-to-date Technology)

Incomplete
% Complete: **0%**

Deadline	Activity	
Fall 2015	Complete duct work	Future Activity
Fall 2015	Install energy management system	Future Activity

Project: Key Entry Control (4.3 Maintain up-to-date Technology)

Incomplete
% Complete: **67%**

Deadline	Activity	
Spring 2014	Establish electronic Access Control System Standard	Complete
Fall 2014	Begin installation in 600	Complete
Spring 2015	Assess functionality in 600	Future Activity

IT

Last Program Review on:Fall 2014

Roger Clague

Project: CISCO VOIP Upgrade/Replacement (4.3 Maintain up-to-date Technology)

Incomplete
% Complete: **20%**

Deadline	Activity	
Fall 2014	Project Kickoff & Baseline Planning	Complete
Spring 2015	Milestone 1 - Prepare RFQ/RFP	Future Activity
Spring 2015	Milestone 2 - Select vendor and let contract	Future Activity
Summer 2015	Milestone 3 - College wide rollout/upgrade	Future Activity
Fall 2015	Project Completion & Closeout – Success assessment	Future Activity

Project: Degree Works (4.3 Maintain up-to-date Technology)

Incomplete
% Complete: **50%**

Deadline	Activity	
Fall 2014	Soft Roll Out	Complete
Fall 2015	Go Live	Future Activity

Project: End-User System replacement - 5 year cycle (4.3 Maintain up-to-date Technology)

Incomplete
% Complete: **40%**

Deadline	Activity	
Summer 2014	Project Kickoff & Baseline Planning - Identify computer and models to replace	Complete
Fall 2014	Milestone 2 - Replace Building 600 staff systems	Complete
Fall 2014	Milestone 1 - Develop Plan for 5 year system replacement.	Current
Spring 2015	Milestone 3 - VDI proof of concept and pilots	Future Activity
Spring 2016	Project Completion & Closeout – Mov to ongoing replacement cycle for student and staff systems	Future Activity

SOLANO
COMMUNITY COLLEGE

Project: Inventory Management System (4.3 Maintain up-to-date Technology)

Incomplete

% Complete: **0%**

Deadline	Activity	
Fall 2014	Project Kickoff & Baseline Planning - Research products	Current
Fall 2014	Milestone 1 - Product reviews and selection	Current
Spring 2015	Milestone 2 - Purchase, Install and setup database	Future Activity
Spring 2015	Milestone 3 - All IT equipment in new databse	Future Activity
Summer 2015	Project Completion & Closeout – Success assessment	Future Activity

Project: Workflow (Banner or other TBC) (4.3 Maintain up-to-date Technology)

Incomplete

% Complete: **20%**

Deadline	Activity	
Fall 2014	Milestone 1 - Process re-engineer HR hiring process (build flowcharts)	Current
Fall 2014	Project Kickoff & Baseline Planning - HR	Complete
Spring 2015	Milestone 2 - Comlplete proof of concept in HR	Future Activity
Summer 2015	Milestone 3 - Identify other operatioal units for workflow conversion	Future Activity
Fall 2015	Project Completion & Closeout – Success assessment	Future Activity

Library

Last Program Review on:Fall 2014

Roger Clague

Project: New staff computers (4.3 Maintain up-to-date Technology)

Incomplete

% Complete: **0%**

Deadline	Activity	
Spring 2015	Purchase new computers for Library faculty and staff	Future Activity

Recruitment

Last Program Review on:Fall 2014

Shemila Johnson

Project: Create outreach web page (4.3 Maintain up-to-date Technology)

Incomplete

% Complete: **0%**

Deadline	Activity	
Fall 2014	Provide mock page to IT	Current
Summer 2015	Implement test page	Future Activity
Summer 2015	Go live with new page	Future Activity

SOLANO
COMMUNITY COLLEGE